TECHNOLOGY INTERVENTION SPECIALIST
Karl F. Clemens and John L. Prueitt
3 hours per day SHORT TERM (4 positions)
Starting on or about 08/10/20 and ending on or about 5/26/21
(Applicant Pool)

Job Summary:
Under the immediate supervision of the Principal or designee, the Technology Intervention Specialist will prepare the computer lab for student use of learning software and provide instructional assistance to students to support achievement and acquisition of state standards. The Technology Intervention Specialist will be responsible for keeping the computer lab in good working order, provide reports on student progress to the principal, and maintain records of computer lab use, equipment inventory, and student progress.

Required Qualifications:
- Possession of a high school diploma or equivalent
- Must have completed (1) two years of study (minimum of 48 semester units) at an institution of higher education OR (2) possession of an associate’s (or higher) degree OR (3) met a rigorous standard of quality and be able to demonstrate, through a formal State or local academic assessment, knowledge of and the ability to assist in instructing reading, writing, and mathematics (or, as appropriate, reading readiness, writing readiness, and mathematics readiness)
- Passage of District Competency Test
- Passage of District Technology Test
- Ability to assist with minor maintenance and troubleshooting of computer hardware and courseware
- Proficiency in general computer use and programs (i.e., Microsoft Office)

Desirable Qualifications:
- Courses or training in child care, child guidance, or child development
- Enthusiasm for and commitment to assigned tasks
- Fluency in Spanish

Essential Functions:
- Prepare the computer lab for daily student use and appropriately close down the lab at the end of the day
- Assist in preparation of computer lab schedules to maximize student access
- Establish and implement standards for student conduct, procedures, and rules for computer use
- Maintain a safe and orderly environment
- Supervise students, provide instructional support, and monitor student behavior
- Support and implement all site rules and procedures for student behavior
- Prepare, maintain, and inventory computer equipment
- Assist with minor maintenance, troubleshoots and notifies appropriate technical staff of software errors or equipment problems
- Communicate with the principal on program implementation
- Prepare reports of student progress as directed by site administration
- Maintain student records of progress
- Attend required trainings and professional development
- Perform all related duties as assigned
Salary & Benefits:
• $13.80 - $18.69 per hour (no benefits)

Application Procedure:
Qualified applicants are directed to submit an application, a copy of equivalent of U.S. high school diploma or GED, and proof of paraprofessional compliance to the District Office at 1102 5th St., Wasco, CA 93280, email pasanchez@wuesd.org or fax to (661) 758-3050 by Tuesday, July 07, 2020 at 2:00 p.m. ED Join Applications also accepted

Posted: June 23, 2020
Closing Date: July 07, 2020 (or until filled)