Coordinator of Distance Learning
8 hours per day / 205 days
Starting in the 2021-2022 school year
(To begin on or about July 1, 2021)

Job Summary:
The Coordinator of Distance Learning will serve under the Assistant Superintendent(s) immediate direction and will be responsible for the successful coordination, supervision, and evaluation of the District’s distance learning program.

Required Qualifications:
• Holds appropriate California Teaching and Administrative Credentials
• Master’s degree (salary includes compensation for Master’s Degree)
• Possess CLAD/BCLAD/1969/AB395 or equivalent program
• Minimum five years of successful teaching
• Demonstrated skills in building relationships with staff and students

Desirable Qualifications:
• Detailed knowledge of curriculum, instruction and assessment, current instructional best-practices, categorical programs, and school finance.
• Familiarity with District distance learning programs and policies
• Bilingual – Speak, read and write Spanish

Essential Functions:
• Plans, develops, and administers/coordinates TK – grade 8 all online distance learning curriculum, pacing, instruction, programs, and assessments
• Works in cooperation with the Director of Technology and District Instructional Technology Specialist to maximize distance learning efforts
• Builds practical knowledge of existing district technology and supporting educational programs used for distance learning
• Provides support to site administrators, coaches, teachers, and students in support of distance learning
• Promotes consistent articulation of curriculum, instruction and assessment from grade to grade and among teachers and schools
• Establishes operational objectives, goals, guidelines, and procedures in compliance with District, State and Federal policies, and State statutes
• Reports regularly on District distance learning programs and progress to District administrators and the Board of Trustees
• Oversees all local and state assessments for students participating in distance learning
• Develops and provides targeted staff development for District programs
• Maintains data systems for the preparation of local, state and federal reports
• Supervises and evaluates staff as necessary
• Develops contacts and communicates with the community, local and state agencies, staff, and parents as related to the goals of the District’s distance learning program
• Attends meetings as needed relating to assigned programs
• Provides parent education to advance the District’s distance learning program
• Assists in the development and implementation of the LEA and LCAP Plans
• Supports teachers and administrators with district-wide educational technology efforts
• Provides site administrators with regular progress reports for students in the distance learning program
• Evaluates the effectiveness of District educational technology hardware and online resources used for distance learning
• Participates in curriculum development programs at the district level
• Performs other duties as directed

Reports directly to:
• Assistant Superintendent(s)

Salary Range:
• $107,945 to $133,288 annually (plus family medical, dental, and vision benefits)

Application Procedure:
Qualified applicants are directed to submit an application, letter of interest, current resume, 3 current letters of recommendation, proof of teaching credential, administrative credential, and Masters Degree to the District Office at 1102 5th Street, Wasco, CA 93280, email pasanchez@wuesd.org or fax to (661) 758-3050 by Friday, February 19, 2021 at 2:30 p.m.

Posted: February 12, 2021
Closing Date: February 19, 2021

EQUAL OPPORTUNITY EMPLOYER
We conform to all the laws, statutes, and regulations concerning equal employment opportunities and affirmative action. We strongly encourage women, minorities, individuals with disabilities and veterans to apply to all of our job openings. We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, gender, sexual orientation, gender identity, or national origin, age, disability status, Genetic Information & Testing, Family & Medical Leave, protected veteran status, or any other characteristic protected by law. We prohibit Retaliation against individuals who bring forth any complaint, orally or in writing, to the employer or the government, or against any individuals who assist or participate in the investigation of any complaint or otherwise oppose discrimination.

Nondiscrimination Policy Notice
The Wasco Union School District Governing Board is committed to providing equal opportunity for all individuals in education. District programs, activities, practices, and employment shall be free from discrimination, harassment, intimidation, and bullying on the basis and/or association with a person or group with one or more of these actual or perceived characteristics of race, color, ancestry, national origin, ethnic group identification, age, religion, pregnancy, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information in any of its policies, procedures, or practices, in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color and national origin), Title IX of the Education Amendments of 1972 (pertaining to sex), Section 504 of the Rehabilitation Act of 1973 (pertaining to disability), the Age Discrimination Act of 1975 (pertaining to age), the Genetic Information Nondiscrimination Act of 2008, and the 2003 amendment to the California FEHA, Unruh and Ralph Civil Rights Act (pertaining to gender identity or expression). This nondiscrimination policy covers admission and access to, and treatment and employment in, the District’s programs and applies to all activities, including vocational education. Questions or complaints of alleged discrimination, harassment, intimidation and bullying or Title IX equity and compliance concerns should be directed to the Assistant Superintendent of Student Services at (661) 758-7100 or located at 1102 5th Street, Wasco, CA 93280.

Sexual Harassment Policy Notice
The Wasco Union School District is committed to maintaining a safe workplace and learning environment that is free of sexual harassment and retaliation. The Board of Education prohibits sexual harassment of students, job applicants, employees, contractors, or any other individuals including but not limited to parents and vendors. The Board also prohibits retaliatory behavior or action against persons who complain, testify, assist or otherwise participate in investigations of complaints regarding sexual harassment. Sexual harassment may, in certain circumstances, be a violation of Title VII of the Civil Rights Act of 1964 as amended, and/or Title IX of the Education Amendments of 1972, as well as California law. All persons including applicants, employees, students and independent contractors are protected under this policy.