Job Opportunity

Wasco Union Elementary School District
1102 5th Street, Wasco, CA  93280, (661) 758-7100
www.wuesd.org

Kelly Richers
Superintendent

AFTER SCHOOL ACTIVITY LEADERS
3.5 to 3.75 hours per day (182 days)
Palm Avenue MS and Karl F. Clemens
Starting in the 2020-2021 school year

Anticipated work schedule: 2:30 p.m. to 6:00 p.m. - Palm Avenue MS
Anticipated work schedule: 2:15 p.m. to 6:00 p.m. - Karl F. Clemens
(Applicant Pool)

Job Summary:
Under the supervision of the ASES Coordinator and the Site Supervisor, the Activity Leader will provide mentoring and monitoring of students in the after school program as well as facilitate academic reinforcement, homework assistance, enrichment activities, Physical Education and assist with nutritional snacks.

Required Qualifications:
- Possession of CPR and First Aid Certificates.
- (CPR & First Aid training may be provided by the District upon employment)
- Possession of a high school diploma or equivalent.
- Passage of District Competency Test.
- Must have completed (1) two years of study (minimum of 48 semester units) at an institution of higher education OR (2) possession of an associate’s (or higher) degree OR (3) met a rigorous standard of quality and be able to demonstrate, through a formal State or local academic assessment, knowledge of and the ability to assist in instructing reading, writing, and mathematics (or, as appropriate, reading readiness, writing readiness, and mathematics readiness).
- Pre-employment Health Screen

Desired Qualifications:
- Courses or training in child care, child guidance, or child development
- Enthusiasm for and commitment to assigned tasks
- Fluency in Spanish

Essential Functions:
- Maintain routine informational and operational records
- Provide a safe environment for students
- Assist in maintaining a neat and orderly room environment
- Assist students with the use of audio-visual equipment and instructional aid kits
- Monitor student work
- Give instructional assistance to individual or small and large groups
- Prepare and maintain student work areas and materials
- Review lessons and finish assignments with students
- Assist students to the office, nurse, special programs, etc.
- File correspondence and other reports in pupil’s records
- Participate in Staff Development activities
- Perform other related duties as assigned
Experience:
- Experience in working with children is desirable

Sites:
- Karl F. Clemens (3.75 hours)
- Palm Avenue MS (3.5 hours)

Salary:
- $14.78—$20.01 per hour (no benefits)

Application Procedure:
Qualified applicants are directed to submit an application, a copy of equivalent of U.S. high school diploma or GED, proof of paraprofessional compliance, and a copy of CPR/First Aid certification to the District Office at 1102 5th St., Wasco, CA 93280, email pasanchez@wuesd.org or fax to (661) 758-3050 by Friday, February 19, 2021 at 2:30 p.m.

Ed Join Applications also accepted

Posted: February 12, 2021
Closing Date: February 19, 2021 (or until filled)

EQUAL OPPORTUNITY EMPLOYER
We conform to all the laws, statutes, and regulations concerning equal employment opportunities and affirmative action. We strongly encourage women, minorities, individuals with disabilities and veterans to apply to all of our job openings. We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, gender, sexual orientation, gender identity, or national origin, age, disability status, Genetic Information & Testing, Family & Medical Leave, protected veteran status, or any other characteristic protected by law. We prohibit Retaliation against individuals who bring forth any complaint, orally or in writing, to the employer or the government, or against any individuals who assist or participate in the investigation of any complaint or otherwise oppose discrimination.

NONDISCRIMINATION POLICY NOTICE
The Wasco Union School District Governing Board is committed to providing equal opportunity for all individuals in education. District programs, activities, practices, and employment shall be free from discrimination, harassment, intimidation, and bullying on the basis and/or association with a person or group with one or more of these actual or perceived characteristics of race, color, ancestry, national origin, ethnic group identification, age, religion, pregnancy, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information in any of its policies, procedures, or practices, in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color and national origin), Title IX of the Education Amendments of 1972 (pertaining to sex), Section 504 of the Rehabilitation Act of 1973 (pertaining to disability), the Age Discrimination Act of 1975 (pertaining to age), The Genetic Information Nondiscrimination Act of 2008, and the 2003 amendment to the California FEHA. Unruh and Ralph Civil Rights Act (pertaining to gender identity or expression). This nondiscrimination policy covers admission and access to, and treatment and employment in, the District’s programs and applies to all activities, including vocational education. Questions or complaints of alleged discrimination, harassment, intimidation and bullying or title IX equity and compliance concerns should be directed to the Assistant Superintendent of Student Services at (661) 758-7100 or located at 1102 5th Street, Wasco, CA 93280.

SEXUAL HARASSMENT POLICY NOTICE
The Wasco Union School District is committed to maintaining a safe workplace and learning environment that is free of sexual harassment and retaliation. The Board of Education prohibits sexual harassment of students, job applicants, employees, contractors, or any other individuals including but not limited to parents and vendors. The Board also prohibits retaliatory behavior or action against persons who complain, testify, assist or otherwise participate in investigations of complaints regarding sexual harassment. Sexual harassment may, in certain circumstances, be a violation of Title VII of the Civil Rights Act of 1964 as amended, and/or Title IX of the Education Amendments of 1972, as well as California law. All persons including applicants, employees, students and independent contractors are protected under this policy.