WASCO UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES

ADOPTED MINUTES

June 12, 2018

A. CALL TO ORDER
   1. Roll Call

Board Members Present: Luis Fernandez, President; Danny Rueda, Clerk; Anna Poggi, Member;
Richard Reding, Member

Others present: Kelly Richers, District Superintendent; David Bowling, Assistant Superintendent of
Curriculum & Instruction; Brad Maberry, Assistant Superintendent of Student Services; and Karen
Evans, Chief Business Officer

2. PUBLIC COMMENTS ON CLOSED SESSION ITEMS – None

B. CLOSED SESSION
   1. Personnel – Public employee employment, appointment, evaluation, resignation, discipline, dismissal,
      release, and other employment matters.
      a. Certificated Employment
      b. Classified Employment
   2. Pupil Personnel
      a. Suspensions
   3. Ratification of Collective Bargaining Agreement between Wasco Elementary School District and
      California School Employees Association – CSEA, Chapter #23 for 2018-2019 School Year

Enter closed session: Time: 6:00 p.m.
Motion: Poggi Second: Rueda Ayes: 4 Noes: 0

Return to open session: Time: 6:30 p.m.
Motion: Poggi Second: Reding Ayes: 4 Noes: 0

Flag Salute – Anna Poggi

C. PUBLIC HEARING
   1. LCAP Public Hearing Adoption for 2017-2020 School Year
      No comments from the public.

PUBLIC HEARING
   1. Adopted Budget Hearing for 2018-2019 School Year
      No comments from the public.

D. PRESENTATIONS
   1. Public Review of the Local Control Accountability Plan (LCAP) – David Bowling, Assistant
      Superintendent for Curriculum

Mr. Bowling conducted a presentation of the 2017-2020 (2018 version) Wasco Union Local Control and
Accountability Plan (LCAP) in open session of the board meeting. Mr. Bowling conducted this
informational meeting after the public hearing for the 2018-2019 school year LCAP. He proceeded to
review each of the four goals of the district and explained how LCFF "supplemental and concentration
dollars” were required to be spent. He handed out a "goals at a glance" index of all the actions of the LCAP and demonstrated to the board how to find specific information in the document to gather more information. Further, he discussed how information was gathered to make decisions on how money was to be spent and stated that the positive feedback supported the continuation of the majority of expenses for the coming year. He pointed out that the largest changes were arising from the completion of goal 1.m. (1:1 Chromebooks) and shared that stakeholders agree that additional funds available should be used for improvements to the outdoor learning areas at Thomas Jefferson. This is important for increasing attendance and school connectedness. The board thanked Mr. Bowling for the presentation and there were no questions or comments from the board.

2. 2018-2019 Proposed Budget – Karen Evans, Chief Business Officer
Mrs. Evans gave a review of the proposal budget that will be presented for approval at the next Special Board Meeting scheduled for June 19, 2018. She explained that the budget includes the expenditures necessary to implement the Local Control and Accountability Plan (LCAP). Mrs. Evans reported that to protect the district against unforeseen circumstances, the District intends to maintain a 17% reserve for economic uncertainties equal to at least two months of general fund operating expenditures. Among the reasons for fund balances in excess of minimum reserve for economic uncertainties are payroll amounts, the construction projects for the new elementary school, the new gymnasium, the office remodel, the MOT facilities, and the classroom wing and restrooms. Among other known future expenditures will be the staffing of the new school for 2019-2020. She added that cost for STRS/PERS is to increase as well for 2019/20-2022/23.

E. NON-AGENDA ITEMS FROM THE PUBLIC – Mr. Tim Arnold, Representative for the Wasco Elementary Teachers’ Association (WETA) shared that some teachers in our district felt they were under compensated with comparison to teachers in other districts in our area.

F. NEW BUSINESS
Action Items:
1. Approval of the REPORT OF ACTION TAKEN IN CLOSED SESSION -- Personnel: Public employee employment, appointment, evaluation, resignation, discipline, dismissal, release, and other employment matters.

PERSONNEL
a. Certificated Employment
i. BTSA Lead Teacher
   Tim Arnold  District  Additional Assignment
ii. Coach - Volleyball
    Brendt Crews  Thomas Jefferson  Additional Assignment
iii. English Learner Student Coach
     Isabel Beltran Juarez  Teresa Burke  Change in Assignment
     Maria Maldonado  Karl F. Clemens  Change in Assignment
iv. Psychologist – Part time
    Shannon Yanez  Educational Support Services  New Hire
v. Psychologist - 8 hour
   Claudia Saavedra  Educational Support Services  Change in Assignment
vi. Resignations
    Brittany Allen  Thomas Jefferson  Teacher – Math
    Hilary Hayes  Thomas Jefferson  Teacher - Science
    Jennifer Ragland  John L. Prueitt  Teacher - 6th grade
    Adriana Ruiz  Palm Avenue  Teacher – SDC Mod/Severe
vii. Speech and Language Specialist
     Irene Ramirez  Educational Support Services  New Hire
viii. Summer Migrant Resource Teacher
      Flor Martinez  Migrant  Additional Assignment
ix. Teachers (2018/2019)
    Katelyn Allen  Thomas Jefferson  New Hire – English

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Alberto Duran  Thomas Jefferson  New Hire - Science
Gabriel Espinoza  Thomas Jefferson  New Hire – Alternative to Suspension Support
Jennifer Fendrick  District Office  New Hire – Title I Extended Learning
Ricci Harmon  Palm Avenue  New Hire – 5th grade
Deborah Innis  Teresa Burke  New Hire – 1st grade
Hillary Kitts  Teresa Burke  New Hire – 4th grade
Diego Martinez  John L. Prueitt  New Hire – 6th grade
Damian Wolff  Thomas Jefferson  New Hire - Math

b. Classified Management
i. Retirement
  Gale Huffaker  Food Service  Director of Food Service

b. Classified Employment
i. After School Activity Leader
  Juan Guevara  Palm Avenue  New Hire
  Marc Rodriguez Nava  Teresa Burke  Change in Assignment
ii. Coach – Volleyball
  Yesenia Vento  Thomas Jefferson  New Hire

iii. Resignation
  Selena Castellon  John L. Prueitt  Student Monitor
  Jennifer Garcia  John L. Prueitt  SDC Instructional Aide Mod/Severe
  Jocelyn Jacobo  Karl F. Clemens  Language Tutor

iv. Summer School – Instructional Aide
  Franque Malanche  SDC (Moderate/Severe)  Additional Assignment
  Erica Alvarado  SDC (Moderate/Severe)  Additional Assignment

v. Classified Substitutes
  Teresa Aguilar  All Sites  Additional Assignment
  Linda Arellano  All Sites  Additional Assignment
  Mauricio Elizarraraz  MOT  New Hire
  Juan Guevara  All Sites  Additional Assignment
  Briana Leal  MOT  New Hire
  Dominic Martinez  MOT  New Hire

Motion: Reding  Second: Poggi  Ayes: 4  Noes: 0

Mr. Richer read the names of the new hires.

2. Approval of Consent Agenda items:
   a. Minutes from the May 8, 2018 Regular Board Meeting
   b. Minutes from the June 5, 2018 Special Board Meeting
   c. March mid- and end-of-month payroll for $2,400,846.99
   d. Commercial warrants, batches #77 through #85 for $660,316.13
   e. Donations
   f. College Credit Units

Motion: Reding  Second: Rueda  Ayes: 4  Noes: 0


Motion: Reding  Second: Rueda  Ayes: 4  Noes: 0

4. Approval of the Food Service RFP’s for the SY 2018-2019

Motion: Reding  Second: Rueda  Ayes: 4  Noes: 0

Mr. Richers explained that since leaving the Partners in Nutrition Cooperative, it’s become necessary to request proposals for next school year’s products. He then read the lowest qualifying bids we are recommending to be awarded.

5. Approval of the 2018-2019 Food Service Agreements
Mr. Richers reported we are servicing the same school districts as last year except for Semitropic.

6. Approval for Applying for CEP, Community Eligibility Program
   Motion: Poggi  Second: Reding  Ayes: 4  Noes: 0
   Mr. Richers reported that the new School Meals Program, law SB 138 requires a local educational agency (LEA) that has a very high poverty schools apply to operate universal meal service provision and provide breakfast and lunch free of charge through the universal meal service to all pupils. Any school with an identified student percentage (ISP) equivalent of 62.5% or higher is deemed very high poverty. Wasco Elementary School District has an ISP equivalent of 62.88% which qualifies the district to apply for the CEP and must go to a universal meal program.

7. Approval of the Director of Food Services/Outside Contracts Job Description
   Motion: Rueda  Second: Reding  Ayes: 4  Noes: 0
   Mr. Richers explained that this job description had been designed over 24 years ago, therefore it needs to be updated to meet the needs of a position that is also working with outside contracts.

8. Approval of Conference Request to Attend the SNA National Conference in Las Vegas, Nevada
   Motion: Rueda  Second: Poggi  Ayes: 4  Noes: 0
   Mr. Richers reported that attending this conference gives the food department the advantage of implementing any new changes at the beginning of the school year instead of having to make sudden changes in the middle of the year after the California Department of Education releases the information. Plus, it provides ways to reduce costs and to ensure that the money we are spending to meet our students’ needs goes as far as possible.

9. Approval to Delegate to the Superintendent or Designee the Authority to Accept and Award the 2018-2019 Supply Bids
   Motion: Reding  Second: Poggi  Ayes: 4  Noes: 0

10. Approval of Board Resolution #1718-23 through #1718-27 for Retiring Employees
    Motion: Poggi  Second: Rueda  Ayes: 4  Noes: 0
    Mr. Richers presented the Retirement Resolutions to each of the employees retiring this year.

11. Approval of Palm Avenue Elementary, Teresa Burke Elementary and John L. Prueitt Elementary School Fundraisers
    Motion: Poggi  Second: Rueda  Ayes: 4  Noes: 0

12. Approval of Sale, Recycling and Disposal of Obsolete Items
    Motion: Reding  Second: Poggi  Ayes: 4  Noes: 0

13. Approval of James A. Forrest Elementary School Sub-contractors by Bid Package for Use in the CM@Risk Agreement with SC Anderson, Inc.
    Motion: Rueda  Second: Reding  Ayes: 4  Noes: 0
    Mr. Richers asked that the board accept, the qualifying low bidders, and accept to re-bid the recommended bid packages for the construction of the new elementary school James A. Forrest Elementary School.

14. Approval of Assignment of the Low Bidder Contracts to SC Anderson, Inc. for Use in the Construction Management at Risk Delivery Process
    Motion: Reding  Second: Poggi  Ayes: 4  Noes: 0

Information Items
1. Single Plan for Student Achievement
   a. John L. Prueitt Elementary School
   b. Karl F. Clemens Elementary School
   c. Palm Avenue Elementary School
   d. Teresa Burke Elementary School
   e. Thomas Jefferson Middle School

2. Revisions to Board Policies and Administrative Regulations:
   a. Amended Policies and Administrative Regulations
      i. BP 0410 – Nondiscrimination in District Programs and Activities
      ii. E 0420.41 – Charter School Oversight
iii. BP/AR 3514 – Environmental Safety
iv. BP 3514.1 – Hazardous Substances
v. BP/AR 3516 – Emergencies and Disaster Preparedness Plan
vi. AR 3541 – Transportation Routes and Services
vii. BP/AR 4158/4258/4358 – Employee Security
viii. BP/AR 4161.9/4261.9/4361.9 – Catastrophic Leave Program
ix. AR 4218 – Dismissal/Suspension/Disciplinary Action
x. BP/AR 5111 – Admission
xi. BP/AR 5111.1 – District Residency
xii. BP/AR 5125 – Student Records
xiii. AR/E 5125.1 – Release of Directory Information
xiv. BP 5131.2 – Bulling
xv. BP/AR 5145.13 – Response to Immigration Enforcement
xvi. BP/AR 5145.3 – Nondiscrimination/Harassment

b. Deleted Board Policies and Administrative Regulations
i. BP 6161.3 – Toxic Art Supplies

Mr. Richers summarized the policies and regulations explaining the reasons for the changes.

3. Return of 2nd Interim
4. Attendance Update
5. LCAP Action Implementation: Monitor/Review Report
6. DELAC Report
7. Current Fund Balance
8. Current Enrollment

G. SUPERINTENDENT’S REPORT – Mr. Richers shared a letter from the Board of Supervisors on the Biennial Review of Conflict of Interest Code. He also reminded the board or anyone else wanting to visit Palm Avenue School or Teresa Burke School this summer that they must check in through someone from the construction crew before entering the construction site, and must wear a hard hat before entering. A hard hat will be provided by one of the crew men.

H. ITEMS FROM THE BOARD – The board congratulated and wished all of them a happy retirement. They wished everyone a great summer and congratulated Thomas Jefferson Middle School staff for their hard work in making sure their graduation ceremony went well.

K. ADJOURNMENT - Time: 7:49 p.m.

Motion: Rueda Second: Poggi Ayes: 4 Noes: 0

SPECIAL BOARD MEETING: June 19, 2018
9:00 a.m. – Closed Session
9:30 a.m. – Open Session

NEXT REGULAR MEETING: July 24, 2018
6:00 p.m. – Closed Session
6:30 p.m. – Open Session

_______________________________________  ________________________________________
Secretary/Superintendent                                                           Clerk of the Board