WASCO UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES

ADOPTED MINUTES

December 11, 2018
Regular Meeting
OPEN SESSION: 6:00 P.M.
Board Room
CLOSED SESSION: 6:10 P.M.
440 Griffith Avenue
RETURN OPEN SESSION: 6:30 P.M.

A. OPENS SESSION: 6:00 p.m.
Motion: Reding Second: Poggi Ayes: 3 Noes: 0 Absent: 1

CALL TO ORDER
1. Roll Call
   Board Members Present: Danny Rueda, Clerk; Anna Poggi, Member; Richard Reding, Member;
   Cherylee Wegman, Member
   Others present: Kelly Richers, District Superintendent; David Bowling, Assistant Superintendent of
   Curriculum & Instruction; Brad Maberry, Assistant Superintendent of Student Services; and Karen
   Evans, Chief Business Officer

2. Oath of Office
   Mr. Richers administered the Oath of Office to all four board members present. Absent: 1

B. CLOSED SESSION – Time: 6:05 p.m.
Motion: Reding Second: Poggi Ayes: 4 Noes: 0 Absent: 1

C. CLOSED SESSION ITEMS FROM THE PUBLIC – None

D. CLOSED SESSION
   1. Personnel – Public employee employment, appointment, evaluation, resignation, discipline, dismissal,
      release, and other employment matters.
      a. Certificated Employment
      b. Classified Employment
   2. Pupil Personnel
      a. Suspensions

E. RETURN TO OPEN SESSION – Time: 6:30 p.m.
   Motion: Poggi Second: Reding Ayes: 4 Noes: 0 Absent: 1

Flag Salute – Mr. Richers

F. NON-AGENDA ITEMS FROM THE PUBLIC – None

G. ANNUAL ORGANIZATION
   1. Introduction of New Board Members
      Mr. Richers introduced each board member present and reported as to when each of their service term
      expired. Absent: 1
   2. Election of Board President
      Motion: Reding Second: Poggi Ayes: 4 Noes: 0 Absent: 1
      Mr. Danny Rueda was nominated by Mr. Reding for the position of Board President, seconded by Ms.
      Poggi. (Through a ballot vote Mr. Danny Rueda was voted in as Board President.)
3. Election of Board Clerk
   Motion: Rueda  Second: Poggi  Ayes: 4  Noes: 0  Absent: 1
   Mr. Richard Reding was nominated Mr. Rueda for the position of Board Clerk, seconded by Ms. Poggi. *(Through a ballot vote Mr. Richard Reding was voted in as Board Clerk.)*

4. Election of Trustee Representative
   Motion: Rueda  Second: Reding  Ayes: 4  Noes: 0  Absent: 1
   Ms. Cherylee Wegman was nominated by Mr. Rueda for the position of Trustee Representative, seconded by Mr. Reding. *(Through a ballot vote Ms. Cherylee Wegman was voted in as Trustee Representative.)*

5. Election of Trustee Alternate Representative
   Motion: Rueda  Second: Wegman  Ayes: 4  Noes: 0  Absent: 1
   Ms. Anna Poggi was nominated Mr. Rueda for the position of Trustee Alternate Representative, seconded by Ms. Wegman. *(Through a ballot vote Ms. Anna Poggi was voted in as Trustee Alternate Representative.)*

6. Designation of Kelly Richers, District Superintendent, as Board Secretary and Authorized Agent
   Motion: Reding  Second: Poggi  Ayes: 4  Noes: 0  Absent: 1

7. Designation of Warrant Signing Authority to Kelly Richers, District Superintendent; David Bowling, Assistant Superintendent of Curriculum & Instruction; and Brad Maberry, Assistant Superintendent of Student Services
   Motion: Reding  Second: Poggi  Ayes: 4  Noes: 0  Absent: 1

8. Designation of time and place of regular Board meetings as the second Tuesday of each month at 6:30 p.m. in the Wasco Union Elementary School District Board Room.
   Motion: Poggi  Second: Reding  Ayes: 4  Noes: 0  Absent: 1

H. PRESENTATIONS
   Mrs. Evans, through a Power Point presentation presented and overview of the first official revision of the 2018-2019 First Interim Report. Her report included actual financial data through October 31, 2018, and added the projections through the remainder of the fiscal year. She stated that based on the 1st Interim Report, Wasco Union Elementary School District will meet its obligations for the current fiscal year and the two subsequent years.

   2. California School Dashboard – David Bowling, Assistant Superintendent for Curriculum
   Mr. Bowling, through a Power Point presentation presented a comprehensive report to the Board of Trustees regarding data reported on the California School Dashboard. His report mainly covered "State Indicators" that are calculated by the State of California on the progress or lack of progress made by every school district in the state. Mr. Bowling covered academic indicators including English Language Arts, Math, and English Learners. He also covered indicators related to student suspensions, student chronic absenteeism and how local indicators presented at last month's meeting also are woven into the report.
   Results:
   ELA: 48.6 points below standard - Increased 8.6 Points
   Math: 84.6 points below standard - Maintained -0.5 Points
   ELD: N/A as this is a baseline year for comparable data
   Chronic Absenteeism: 7.1% chronically absent - Maintained 0.2%
   Suspensions: 1.1% suspended at least once - Declined -0.9%
   Mr. Bowling went on to compare the district's data to State averages to demonstrate the strengths and areas for improvement regarding the district's status as measured by the dashboard data. He stated that this information would be used to refine further the district's LCFF and Federal Categorical funding goals and actions moving into the coming school year.
   Mr. Bowling opened the presentation for questions, and none were offered.

I. NEW BUSINESS
   Action Items:
   1. Approval of the REPORT OF ACTION TAKEN IN CLOSED SESSION – Personnel: Public employee employment, appointment, evaluation, resignation, discipline, dismissal, release, and other employment matters.
PERSONNEL

a. Certificated Employment

i. District Athletic Director (2019-2020)
   - Casey Tavares
   District
   Change in Assignment

   - Shera Quintero
   John L. Prueitt
   Enrichment
   - Miguel Rios
   John L. Prueitt
   Enrichment

b. Classified Employment

i. Education Services Secretary
   - Elsa Gutierrez
   ERC
   Change in Assignment

ii. Grounds Keeper
   - Fernando Barrera
   MOT
   New Hire

iii. Instructional Aide – SDC (Moderate/Severe)
   - Rosa Ayon Hernandez
     John L. Prueitt
     New Hire
   - Alejandro Contreras
     John L. Prueitt
     Change in Assignment
   - Karisa Jones
     John L. Prueitt
     Change in Assignment
   - Katelyn Wilkins
     John L. Prueitt
     Change in Assignment

iv. Resignation
   - Clarissa Ceballos
     John L. Prueitt
     Instructional Aide SDC
   - Christopher Davidson
     Palm Avenue
     Student Monitor
   - Sheila Delgado
     Thomas Jefferson
     AVID Tutor
   - Felicitas Harvey
     Teresa Burke
     Campus Monitor
   - Abigail Holmes
     John L. Prueitt
     Instructional Aide SDC
   - Vanessa Martinez
     Palm Avenue
     Food Service Assistant
   - Stephanie Moreno
     John L. Prueitt
     Instructional Aide SDC
   - Gustavo Reveles
     Teresa Burke
     After School Activity Leader
   - Daniel Uribe
     MOT
     Groundskeeper
   - Lorena Uribe
     John L. Prueitt
     Student Monitor

v. Retirement
   - Dina Simpkins
     John L. Prueitt
     Food Service Assistant

vi. Substitutes - Classified
   - Gabrielle Barboza
     All
     New Hire
   - Connie Coronado
     All
     New Hire
   - Agustin Guzman
     All
     New Hire
   - Nicholas Hussey
     MOT & Food Service
     Additional Assignment
   - Kaitlynn Ibarra
     All
     New Hire
   - Josefinna Leon
     All
     New Hire
   - Christina Malone
     All
     New Hire
   - Jasmin Malone
     All
     Additional Assignment
   - Tenille Masterson
     All
     New Hire
   - Kaitlyn Ybarra
     All
     New Hire

PERSONNEL – Palm Avenue Middle School 2019-2020 school year

c. Classified Employment

i. Building Secretary/Librarian (2019-2020)
   - Noemi Gomez
   Palm Avenue MS
   Change in Assignment

ii. Head Custodian (2019-2020)
   - Ernesto Maldonado
   Palm Avenue MS
   Change in Assignment

iii. Health Clerk (2019-2020)
   - Alexa Arreola
   Palm Avenue MS
   Change in Assignment

iv. Instructional Aide SDC (Moderate/Severe) (2019-2020)
   - Graciela Ocampo
   Palm Avenue MS
   Change in Assignment

v. Outreach Liaison (2019-2020)
   - Kimberly Rodarte
   Palm Avenue MS
   Change in Assignment

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vi. **School Clerk (2019-2020)**  
   Magali Cruz  
   Palm Avenue MS  
   Change in Assignment

vii. **School Secretary (2019-2020)**  
    Fatima Sanchez  
    Palm Avenue MS  
    New Hire  
    Motion: Poggi  
    Second: Reding  
    Ayes: 4  
    Noes: 0  
    Absent: 1  

Mr. Richers read the names of the new hires.

2. Approval of Consent Agenda items:
   a. Minutes from the November 13, 2018 Regular Board Meeting
   b. November mid- and end-of-month payroll for $2,604,516.06
   c. Commercial warrants, batches #38 through #44 for $2,291,822.67
   d. Donations
   e. College Credit Units  
      Motion: Reding  
      Second: Poggi  
      Ayes: 4  
      Noes: 0  
      Absent: 1

   Motion: Poggi  
   Second: Reding  
   Ayes: 4  
   Noes: 0  
   Absent: 1

4. Approval of Salary Schedule Modifications for 2019-2020 and 2020-2021 for All Employee Groups Except WETA and Student Monitors  
   Motion: Poggi  
   Second: Reding  
   Ayes: 4  
   Noes: 0  
   Absent: 1

Mr. Richers reported the modifications reflect the results of the studies of comparatively sized local school districts as well as internal salary ratios. He explained that with WETA’s salary adjustment it was apparent that a study needed to be made regarding certificated and classified salaries.

5. Approval of Construction Contract Award with Klassen Corporation  
   Motion: Reding  
   Second: Wegman  
   Ayes: 4  
   Noes: 0  
   Absent: 1

Mr. Richers explained that Klassen Corporation had been awarded the contract bid, but because another company had challenged the decision, the contract with Klassen had been tabled on November’s board meeting. Since the complaint was unfounded, the contract with Klassen is back for board approval.

6. Approval of Easement to the City of Wasco for Drainage  
   Motion: Wegman  
   Second: Poggi  
   Ayes: 4  
   Noes: 0  
   Absent: 1

Mr. Richers said granting easements to the City is required by law.

7. Approval of Job Description for Color Guard Coach  
   Motion: Reding  
   Second: Wegman  
   Ayes: 4  
   Noes: 0  
   Absent: 1

Mr. Reichers explained that the Thomas Jefferson Middle School Band needs a Color Guard for their band competitions. Since a Color Guard demands different skills other than those needed in the band it is necessary to hire a Color Guard Coach.

8. Approval of Bus #5 to Be Transferred Over to Food Service as Tradeoff for Van #24  
   Motion: Poggi  
   Second: Reding  
   Ayes: 4  
   Noes: 0  
   Absent: 1

Mr. Richers reported that since these two vehicles are of approximate equal value it made sense to do the trade.

9. Approval of Sale, Recycling and Disposal of Obsolete Equipment  
   Motion: Reding  
   Second: Wegman  
   Ayes: 4  
   Noes: 0  
   Absent: 1

10. Approval of Revisions to Board Policies and Administrative Regulations:  
   a. Amended Policies and Administrative Regulations  
      i. BP 0420.42 – Charter School Renewal  
      ii. BP 1100 – Communication with the Public  
      iii. BP 3290 – Gifts, Grants and Bequests  
      iv. AR 3320 – Claims and Actions Against the District  
      v. AR 3460 – Financial Reports and Accountability  
      vi. BP 4114 - Transfers  
      vii. BP/AR 5141.6 – School Health Services  
      viii. BP/AR 5144.1 – Suspension and Expulsion/Due Process  
      ix. BP/AR 5148.3 – Preschool/Early Childhood Education
x. BP/AR 6145.2 – Athletic Competition
xi. BP 6170.1 – Transitional Kindergarten
xii. BP 6190 – Evaluation of the Instructional Program
xiii. BB 9110 – Terms of Office

Motion: Poggi     Second: Reding     Ayes: 4     Noes: 0     Absent: 1

Information Items
1. Board Meeting Dates for 2019
2. Current Fund Balance
3. Current Enrollment
4. December’s Menu

J. SUPERINTENDENT’S REPORT – Mr. Richers congratulated the Thomas Jefferson History Department and their students for doing so well in the History Day Competition. He added students had many innovative topics this year. He invited the board members to Thursday’s music concert taking place at the Wasco High School auditorium, and to the Regional Oral Language Festival competition scheduled also on Thursday, December 13th at 6:00 p.m. in Shafter. Mr. Richers reported that huge cranes were coming in to put up the modular classrooms for our new James A. Forrest Elementary School. He added that construction projects were going as scheduled, and wished everyone a happy holiday.

K. ITEMS FROM THE BOARD – Mr. Rueda wanted everyone to know our district had great kids competing in the History Day competitions, and really appreciated the subject matter being patriotism. Ms. Wegman thanked everyone for their warm welcome. She shared that she was a “local gal” and was very proud of Wasco. Mrs. Poggi wished everyone a very Merry Christmas, Happy Hanukkah and/or other holiday. Ms. Poggi commented on how well attended the Reclassification Celebration was. Mr. Reding reiterated we definitely had the right employees placed in the right jobs which explains why Wasco schools are doing so well.

L. ADJOURNMENT – Time: 7:34 p.m.
Motion: Reding     Second: Poggi     Ayes: 4     Noes: 0     Absent: 1

NEXT REGULAR MEETING: January 8, 2019
6:00 p.m. - Closed Session
6:30 p.m. - Open Session

_________________________________________  _______________________________
Secretary/Superintendent                       Clerk of the Board