WASCO UNION ELEMENTARY SCHOOL DISTRICT  
BOARD OF TRUSTEES  

ADOPTED MINUTES

August 13, 2019  
Regular Meeting  
Closed Session  6:00 p.m.  
Board Room  
Open Session  6:30 p.m.  
440 Griffith Avenue

A. CALL TO ORDER
1. Roll Call
   Board Members Present: Danny Rueda, President; Luis Fernandez, Member; Anna Poggi, Member;
   Cherlyee Wegman, Member
   Others present: Kelly Richers, District Superintendent; David Bowling, Assistant Superintendent of
   Curriculum & Instruction; Brad Maberry, Assistant Superintendent of Student Services; and Karen Evans,
   Chief Business Officer

B. CLOSED SESSION
1. Personnel – Public employee employment, appointment, evaluation, resignation, discipline, dismissal,
   release, and other employment matters.
   a. Certificated Employment
   b. Classified Employment
2. Ratification of Collective Bargaining Agreement Between Wasco Element School District and Wasco
   Elementary Teachers’ Association – WETA (Government Code §54957.6)

Enter closed session:  
Time: 6:00 p.m.  
Motion: Fernandez  
Second: Poggi  
Ayes: 4  
Noes: 0  
Absent: 1

Return to open session:  
Time: 6:30 p.m.  
Motion: Poggi  
Second: Fernandez  
Ayes: 4  
Noes: 0  
Absent: 1

Flag Salute – Mr. Fernandez

C. NON-AGENDA ITEMS FROM THE PUBLIC – None

D. NEW BUSINESS
Action Items:
1. Approval of the REPORT OF ACTION TAKEN IN CLOSED SESSION -- Personnel: Public
   employee employment, appointment, evaluation, resignation, discipline, dismissal, release, and
   other employment matters.
   PERSONNEL
   a. Classified Employment
      i. After School Activity Leader (3.5 hours)
         Julissa Martinez  
         Palm Avenue MS  
         Change in Assignment
      ii. Food Service Custodian (3 hours)
         Valerie Williams  
         Thomas Jefferson MS  
         New Hire
      iii. Licensed Vocational Nurse (7 hours)
         Cibeles Cabrera  
         Karl F. Clemens  
         New Hire
      iv. Resignations
         Rebecca Davidson  
         James A. Forrest  
         Student Monitor

Regular Board Meeting Minutes: August 13, 2019  
Page 1
Xavier Esquivel  James A. Forrest  Student Monitor
Melissa Martinez Palm Avenue MS  Student Monitor
Amanda Rodriguez James A. Forrest  SDC  Instructional  Aide

v. Student Monitors
Karina Cortes James A. Forrest (3.08 hours)  New Hire
Nidia Cortes James A. Forrest (3.58 hours)  New Hire

vi. Substitutes
Berenice Andres Arcos All Sites  Rehire
Gabrielle Barboza All Sites  Rehire
Julie Benavides All Sites  Rehire
Kristina Cabezuela All Sites  Rehire
Dominique Cheatham All Sites  Rehire
Connie Coronado All Sites  Additional Assignment
Nidia Cortes All Sites  New Hire
Karina Cortes All Sites  New Hire
Enelda Gonzalez All Sites  Rehire
Vanessa Gutierrez All Sites  Rehire
Tiyasia Harrison All Sites  Rehire
Rebecca Hinojosa All Sites  Rehire
Jocelyn Jacobo All Sites  Rehire
Evelyn Jimenez All Sites  Rehire
Briana Leal All Sites  Additional Assignment
Josefina Leon All Sites  Rehire
Veronica Lopez Sandoval All Sites  Rehire
Jenelly Macias All Sites  Rehire
Julissa Martinez All Sites  Additional Assignment
Tenille Masterson All Sites  Rehire
Leticia Mendez All Sites  Rehire
Jessica Raya All Sites  Rehire
Yesenia Velasquez All Sites  Rehire

Motion: Fernandez  Second: Poggi  Ayes: 4  Noes: 0  Absent: 1

Mr. Richers read the names of the new hires.

2. Approval of Consent Agenda items:
   a. Minutes from the July 23, 2019 Regular Board Meeting
   b. July mid- and end-of-month payroll for $2,121,028.77
   c. Commercial warrants, batches #3 thru #9 for $2,488,648.31
   d. Donations

Motion: Poggi  Second: Wegman  Ayes: 4  Noes: 0  Absent: 1


Motion: Wegman  Second: Poggi  Ayes: 4  Noes: 0  Absent: 1

Mr. Richers thanked WETA for reaching an agreement in a timely manner and reported that the District agreed to pay the increased cost in Health and Welfare benefits.

4. Approval of GASB 74 and 75 – District OPEB Liability June 30, 2019

Motion: Fernandez  Second: Poggi  Ayes: 4  Noes: 0  Absent: 1

Mr. Richers commented that currently the District utilizes the pay-as-you-go method to cover the current costs of the retiree benefits.

5. Approval of District Payment of Increased Insurance Costs for All Unrepresented Employee Groups for 2019-2020

Motion: Wegman  Second: Fernandez  Ayes: 4  Noes: 0  Absent: 1

Mr. Richers stated that the district has already budgeted to pay the increased costs for medical, dental, vision and life insurance plans for 2019-2020 school year.

6. Approval Purchase of Rent Purchase Agreement for Portable Classrooms at Thomas Jefferson

Regular Board Meeting Minutes: August 13, 2019
Middle School

Motion: Poggi    Second: Fernandez   Ayes: 4   Noes: 0   Absent: 1
Mr. Richers explained that for the past five years the District has been leasing six portable classrooms. Since the lease on these portables increased by 83% this year, it is more cost effective to purchase the classrooms in lieu of leasing them.

7. Approval of Acceptance of Bid from Three-Way Chevrolet for Five Chevrolet Bolt EV LT Vehicles in the Amount of $177,377.35

Motion: Poggi    Second: Fernandez   Ayes: 4   Noes: 0   Absent: 1
Mr. Richers reported that the District has received a grant from the San Joaquin Valley Pollution Control District that would cover $100,000 of the total purchase price for these vehicles. He also added that these vehicles travel further on one charge than the electric cars we already have.

8. Approval of Change Orders and California Environmental Quality Act (CEQA) Statement

Motion: Fernandez    Second: Poggi   Ayes: 4   Noes: 0   Absent: 1
Mr. Richers said these changes are for the new Maintenance, Operation, and Transportation (MOT) Department, James A. Forrest Elementary, Karl F. Clemens Elementary and Palm Avenue Middle School.

9. Approval of Deductive Change Order #4

Motion: Fernandez    Second: Wegman   Ayes: 4   Noes: 0   Absent: 1
Mr. Richers explained that SC Anderson’s contract included the final cleaning, but our District had already paid Alpha Elite Cleaning directly for the service.

10. Approval of Increase of Contingency Change Order #3

Motion: Fernandez    Second: Poggi   Ayes: 4   Noes: 0   Absent: 1
Mr. Richers reported that the sum placed aside for unforeseen expenses has been much more than anticipated and has consumed the original amount set aside.

11. Approval of Job Description for Department Chair, Middle School

Motion: Wegman    Second: Poggi   Ayes: 4   Noes: 0   Absent: 1
Mr. Richers explained that there was no job description for this position and there is a need for one to delineate the duties and expectations of the department chair.

12. Approval of Short Term Staff Permit for Ms. Natalie Martens, Kindergarten Teacher at James A. Forrest Elementary School

Motion: Fernandez    Second: Wegman   Ayes: 4   Noes: 0   Absent: 1
Mr. Richers asked the board to vote for items number twelve through fifteen as a group, with the exception of number thirteen who has since received her full credential.

13. Approval of Short Term Staff Permit for Ms. Deborah Innis, 1st Grade Teacher at Teresa Burke Elementary School

Motion: N/A    Second: N/A   Ayes: 4   Noes: 0   Absent: 1

14. Approval of Short Term Staff Permit for Ms. Hillary Kitts, 4th Grade Teacher at Teresa Burke Elementary School

Motion: Fernandez    Second: Wegman   Ayes: 4   Noes: 0   Absent: 1

15. Approval of Short Term Staff Permit for Mr. Diego Martinez, 6th Grade Teacher at Palm Avenue Middle School

Motion: Fernandez    Second: Wegman   Ayes: 4   Noes: 0   Absent: 1

16. Approval of BP 5123 Board Policy – Promotion/Acceleration/Retention

Motion: Poggi    Second: Wegman   Ayes: 4   Noes: 0   Absent: 1
Mr. Richers reported that current policy and practice has resulted in an uniformed approach, between sites, as to how to work through the process of a potential retention of a student. This Board Policy will make clear the process.

17. Approval of AR 6146.5 Administrative Regulation – Elementary/Middle School Graduation Requirements

Motion: Fernandez    Second: Wegman   Ayes: 4   Noes: 0   Absent: 1
Mr. Richers explained that our current regulation was outdated, because programs and procedures have changed and Ed Code has evolved. He added that one of the requirements for graduation is that a student
may not be absent from school more than 10% or enrolled school days.

18. Approval of Sale, Recycling and Disposal of Obsolete Items
    Motion: Wegman  Second: Poggi  Ayes: 4  Noes: 0  Absent: 1

19. Approval of Revisions to Board Policies and Administrative Regulations
    a. Amended Policies and Administrative Regulations
       i. BP/AR 0420.4 – Charter School Authorization
       ii. BP/AR 1312.1 – Complaints Concerning District Employees
       iii. BP/AR 3250 – Transportation Fees
       iv. BP 3510 – Green School Operations
       v. BP/AR 3511 – Energy and Water Management
       vi. AR 3514 – Environmental Safety
       vii. BP 3540 - Transportation
       viii. BP 4119.22/4219.22/4319.22 – Dress and Grooming
       ix. BP 5132 – Dress and Grooming
       x. BP/AR 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction
       xi. BP 6142.6 – Visual and Performing Arts Education
    b. Deleted Board Policies and Administrative Regulations
       i. AR 3540 - Transportation
       Motion: Fernandez  Second: Wegman  Ayes: 4  Noes: 0  Absent: 1

Information Items
2. Current Fund Balance
3. August’s Student Menu

E. SUPERINTENDENT’S REPORT – Mr. Richers informed the board that we had a fairly start to the school year. All projects for the most part were completed. The only issue has been traffic, which should get better as time goes by. Mr. Richers reminded the board member of the CSBA Conference December 4-7, 2019.

F. ITEMS FROM THE BOARD – Board members welcomed everyone back and congratulated everyone who worked so hard in making sure all projects were completed. They also wished everyone a great year!

G. ADJOURNMENT – Time: 6:57 p.m.
    Motion: Poggi  Second: Fernandez  Ayes: 4  Noes: 0  Absent: 1

NEXT REGULAR MEETING:  September 10, 2019
                          6:00 p.m. – Closed Session
                          6:30 p.m. – Open Session

Secretary/Superintendent

Clair of the Board