There are video demos on uploading gradebook to grade reporting on Aeries after you log in. When you first log in, there is a Launchpad that says Teacher Resource Center:

1. Click on Aeries Videos
2. Click on Videos bottom right hand corner of website
3. Video #28 Load Grades from Gradebook- Secondary or #29 Load ...Elementary

To enter in fluency scores on the report card, you will need to insert a predefined comment #63 for English or #64 for Spanish. English predefined comments are odd numbered and Spanish are even numbered.

#63 Reading Fluency = 00/00

#64 Fluide en la Lectura = 00/00

Once you have selected a pre-worded comment, place your cursor inside the comment box and replace the 00/00 with the correct information.