WASCO UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES

ADOPTED MINUTES

March 11, 2014

Regular Meeting

6:00 p.m.   Closed Session
6:30 p.m.   Open Session

A. CALL TO ORDER
   1. Roll Call

   Board: Ernie Sanchez, President; Danny Rueda, Clerk;
          Dr. James Forrest and Richard Reding

   Board Member Absent: Marty Jones, Member

   Others present: Kelly Richers, District Superintendent; Susan Andreas-Bervel, Assistant
                   Superintendent for Curriculum; Brad Maberry, Assistant Superintendent for Student
                   Services; Karen Evans, Chief Business Officer

B. CLOSED SESSION
   1. Personnel - Public employee discipline, dismissal, release, resignation, appointment, and other
      employment matters.
      1. Personnel
         a. Certificated Employment
            i. ASES Extended Day
               Amy Arriaga       John L. Prueitt   Additional Assignment
               Cindy Meek        John L. Prueitt   Additional Assignment
               Janette Reyes     John L. Prueitt   Additional Assignment
               Katie Vargas      John L. Prueitt   Additional Assignment
            ii. Saturday School
                 Monique Goodwill  Thomas Jefferson Additional Assignment
            iii. Special Ed Lead Teacher
                 Shelly Welch     John L. Prueitt   Additional Assignment
            iv. Soccer Coach Substitute
                 Hilary Hayes     Thomas Jefferson   Additional Assignment
            v. Resignations
               David Hong       Teresa Burke
               Michelle Shaw    Karl F. Clemens
         b. Classified Employment
            i. Custodian/Bus Driver
               Oscar Flores     MOT              Change in Assignment
            ii. Inventory Clerk
               Karina Ortiz    MOT              New Hire
            iii. Outreach Liaison
               Anna Armendariz  Karl F. Clemens New Hire
               Jennifer Garcia  John L. Prueitt  New Hire
               Kimberly Rodarte Teresa Burke     Rehire
            iv. Technology Clerk
               Eva Del Real    Technology     Change in Assignment
         c. Administration
            i. Resignation
               Susan W. Andreas-Bervel   Assistant Superintendent   District Office
d. Confidential/Management
  i. Retirement

Dorothy German  Payroll Services Accountant  District Office

2. Pupil Personnel
   a. Suspension List
   b. Expulsion 1314-02


4. Collective Bargaining – Sunshine of Initial Proposal to California School Employees Association – CSEA, Chapter #23 (Government Code §54957.6)

Enter closed session:  Time:  6:00 P.M.
Motion: Forrest  Second: Rueda  Ayes:  Noes:

Return to open session:  Time:  6:35 P.M.
Motion: Rueda  Second: Forrest  Ayes:  Noes:

Flag Salute  -- Mr. Reding

C. REPORT OF ACTION TAKEN ON CLOSED SESSION MATTERS (Government Code §54957.1)

D. PUBLIC HEARING

   b. Collective Bargaining – Proposal from California School Employees Association – CSEA, Chapter #23 (Government Code §54957.6) – No public comments.

E. PRESENTATIONS
   1. Presentation: School Garden Efforts (Teresa Burke Elementary School)  A garden committee.

Students from Teresa Burke Elementary School presented a Power Point on their School Garden Efforts. The presentation included how they started the garden beginning with installing the water system and building the planter boxes. The next phase will be planting the vegetables and flower seeds. The students concluded by reporting that each grade level was assigned a planter box to plant on, and that the lessons learned will include Science, Math and Language Arts.

   2. Presentation: Karen Evens, Chief Business Official on Second Interim Budget Report

Mrs. Karen Evans, Chief Business Official presented an overview of the Second Interim Financial Budget Report. Her financial report included significant changes as a result of the new Local Control Funding Formula (LCFF). She reported that the new formula has greatly increased the district’s assigned fund balance. Karen provided the board with an overview of the current year budget assumptions and projections. She reviewed the various grants that are part of the district’s revenue and discussed the percentages they make up within the funding. Karen reported that revenues are expected to increase by 7.13% for 2014-2015 and 12.33% by 2015-2016, but does not show expenditures yet. She added that the district meets their obligations for the current fiscal year and the two subsequent years.
F. NON-AGENDA ITEMS FROM THE PUBLIC – Parent comment regarding certain procedures at Teresa Burke with which he disagreed.

G. NEW BUSINESS

Action Items:

1. Approval of the REPORT OF ACTION TAKEN ON CLOSED SESSION -- Personnel: Public employee employment, appointment, evaluation, resignation, discipline, dismissal, release, and other employment matters.
   a. Personnel 4-0
      Motion: Reding  Second: Forrest  Ayes: 4  Noes: 0
   b. Expulsion 1314-02 4-0
      Motion: Rueda  Second: Reding  Ayes: 4  Noes: 0

2. Approval of Consent Agenda items: The Board will be asked to approve all the following items by a single vote, unless a member of the Board asks that an item be removed from the consent agenda and considered separately.
   a. Minutes from the February 11, 2014 Regular Board Meeting
   b. January mid- and end-of-month payroll for $1,672,428.93
   c. Commercial warrants, batches #38 through #42 for $352,146.99
      Motion: Forrest  Second: Rueda  Ayes: 4  Noes: 0

3. Approval of Contract for DataWORKS 2014 Summer StepUP Academy
   Motion: Rueda  Second: Reding  Ayes: 4  Noes: 0
   Mr. Richers reported that we are contracting summer school with DataWORKS. DataWORKS is supplying us with teacher training and student supplies. He informed the board that summer Step-Up Academy will focus on next year’s common core. Mr. Richers commented that the school district plan was to have a summer school program in every school site, and that he expected this Summer School to be one of the biggest we have ever had. He added that the district is planning on hiring approximately 56 summer school teachers, plus provide student transportation.

4. Approval of Kern County Superintendent of Schools Contract for Beginning Teacher Support & Assessment (BTSA)
   Motion: Reding  Second: Forrest  Ayes: 4  Noes: 0

5. Approval of Kern County Superintendent of Schools Contract for the Intern Program
   Motion: Rueda  Second: Forrest  Ayes: 4  Noes: 0

6. Approval of Contract for the California Technology Assistance (CTAP) Program
   Motion: Rueda  Second: Forrest  Ayes: 4  Noes: 0

7. Approval of Food Services Agreement—KCSOS Agt. # 15-0151
   Motion: Rueda  Second: Reding  Ayes: 4  Noes: 0

8. Approval of Certification of the Temporary Athletic Coaches in Accordance With Title 5, California Code or Regulations, Section 5593
   Motion: Forrest  Second: Reding  Ayes: 4  Noes: 0
   Mr. Richers explained to the board that in the event that a coach is absent, the district has a back-up plan, such as a teacher that meets the certification requirements to fulfill the temporary position.

9. Approval of Second Interim Budget Report
   Motion: Rueda  Second: Reding  Ayes: 4  Noes: 0

10. Approval of Resolution 1314-13 Reducing or Eliminating Certain Certificated Service
    Motion: Forrest  Second: Reding  Ayes: 4  Noes: 0
    Mr. Richers reported that the computer and entrepreneur classes at Thomas Jefferson Middle School were eliminated as a result of the reconfiguration of the educational offerings at TJ. Since no one lost their teaching position, the elimination of the classes did not have to go through the school board.

11. Approval to Ratify the Cessation of Temporary Employment
    Motion: Rueda  Second: Reding  Ayes: 4  Noes: 0
Mr. Richers explained that the district is allowed to hire teachers who are not fully credentialed if the district can show a need, but this is a temporary one year contract.

12. Approval of Request for Change from Mello-Roos Taxation of Tract 6590 in Wasco
   Motion: Forrest  Second: Reding  Ayes: 4  Noes: 0
Mr. Richers reported the rationale for the dissolution of Community Facilities District 2007-02. He also told the board that the new owner plans on paying taxes back to district.

13. Approval of Elimination of Shared Use of Personnel-Special Education Speech Therapist With Wasco Union High School District
   Motion: Rueda  Second: Forrest  Ayes: 4  Noes: 0
Mr. Richers reported that Wasco High School had been using our district’s Speech Therapist, but because the Wasco Elementary School District has grown we need the therapist full time here, therefore he asked the board to approve the Elimination of Shared use of Personnel-Special Education Speech Therapist with Wasco High School. He explained that the elimination would not come into effect until after this school year ended.

14. Approval of the Date to Determine LCAP Priorities
   Motion: Rueda  Second: Forrest  Ayes: 4  Noes: 0
Mr. Richers explained how Mrs. Andreas-Bervel, Mrs. Green and Mr. Maberry and Mrs. Evans have been working diligently on coming up with some priorities for LCAP. Mr. Richers requested a special board meeting with the school board for April 21, 2014 at 1:00 p.m. to review the comments that have been received regarding the LCAP.

15. Approval of Academic Calendar for the 2014-2015 School Year
   Motion: Rueda  Second: Reding  Ayes: 4  Noes: 0

16. Approval of raising the Wasco Union School District Substitute Rate to $125/day
   Motion: Rueda  Second: Reding  Ayes: 4  Noes: 0
Mr. Richers reported that the district office staff has been working hard on getting substitute teachers, especially due to the district CCSS training, but because other school districts pay more per day for substituting, we tend to lose our substitutes. Therefore, he asked the school board to increase the substitute rate in order to become competitive with the districts around us.

17. Rejection of Insurance Claim SISC II File #2014011735
   Motion: Rueda  Second: Forrest  Ayes: 4  Noes: 0
Mr. Richers reported that an employee’s car had been damaged through an act of vandalism and such employee had filed a claim against the school district. He explained that since the school district had no liability in such cases it was being rejected so that the claim could be sent to SISC, the insurance carrier for the district.

18. Facilities Request from Jehovah’s Witnesses Church to Use the Recreation Center Located at the Thomas Jefferson Middle School
   Motion: Forrest  Second: Reding  Ayes: 4  Noes: 0

19. Approval of Process to Fill Vacancy on the Board of Trustees of the Wasco Union Elementary School District
   Motion: Rueda  Second: Reding  Ayes: 4  Noes: 0
Mr. Richers reported that one of our Board Members for the Wasco Union Elementary School District, Mr. Marty Jones had passed away, leaving a School Board vacancy. He said the board had a couple of options as to how to replace him. The School Board could either make a provisional appointment or call for a special election within 60 days of the filing of the vacancy. Choosing a special election would make for a very tight time frame. Mr. Richers suggested appointing someone who would serve until November 2014 at which time a new election period would begin.
The school board opted for a provisional appointment.

Motion: Rueda  
Second: Reding  
Ayes: 4  
Noes: 0

20.  Approval of Revisions to Board Policies and Administrative Regulations:
    a. Amended Policies and Administrative Regulations
       i. BP 0420.43 – Charter School Revocation
       ii. BP 2210 – Administrative Discretion Regarding Board Policies
       iii. AR 3550 – Food Service/Child Nutrition Program
       iv. BP 3551 – Food Service Operations/Cafeteria Fund
       v. AR 3551 – Food Service Operations/Cafeteria Fund
       vi. AR 3554 – Other Food Sales
       vii. BP 4111 – Recruitment and Selection
       viii. AR 4112.6/4212.6/4312.6 – Personnel Files
       ix. BP 4119.21/4219.21/4319.21 – Professional Standards
       x. AR 4121 – Temporary/Substitute Personnel
       xi. BP 4131/4231/4331 – Staff Development
       xii. BP 4154/4254/4354 – Health And Welfare Benefits
       xiii. AR 4154/4254/4354 – Health And Welfare Benefits
       xiv. BP 6142.6 – Visual and Performing Arts Education
       xv. BP 6142.91 – Reading/Language Arts Instruction
       xvi. BP 6162.51 – State Academic Achievement Tests
       xvii. AR 6162.51 – State Academic Achievement Tests
       xviii. BP 6164.2 – Guidance/Counseling Services
       xix. BP 6173.1 – Education for Foster Youth
       xx. AR 6173.1 – Education for Foster Youth
    b. New Board Policies and Administrative Regulations
       i. BP 4112.9/4212.9/4312.9 – Employee Notifications
       ii. E 4112.9/4212.9/4312.9 – Employee Notifications
       iii. BP 4121 – Temporary/Substitute Personnel
       iv. BP 4211/4311 – Recruitment and Selection
    c. Deleted Board Policies and Administrative Regulations
       i. AR 6142.91 – Reading/Language Arts Instruction
       ii. BP 6161 – Equipment, Books and Materials
       iii. AR 6164.2 – Guidance/Counseling Services

Motion: Reding  
Second: Forrest  
Ayes: 4  
Noes: 0

Information Items
1. Revisions to Board Policies and Administrative Regulations: (action item at March board meetings)
   a. Amended Policies and Administrative Regulations
      i. BP 3511.1 – Integrated Waste Management
      ii. AR 3511.1 – Integrated Waste Management
      iii. BP 4119.21/4219.21/4319.21 – Professional Standards
      iv. BP 4119.41/4219.41/4319.41 – Employees With Infectious Disease
      v. E 4319.21 – Professional Standards
      vi. BP 5112.3 – Student Leave Of Absence
      vii. AR 5112.3 – Student Leave Of Absence
      viii. BP 5117 – Interdistrict Attendance
      ix. AR 5117 – Interdistrict Attendance
      x. AR 5144.1 – Suspension And Expulsion/Due Process
      xi. BB 9321 – Closed Session Purposes And Agendas
   b. New Board Policies and Administrative Regulations
      i. BP 5123 – Promotion/Acceleration/Retention
      ii. AR 5123 – Promotion/Acceleration/Retention
      iii. BP 5146 – Married/Pregnant/Parenting Students
SUPERINTENDENT’S REPORT - Mr. Richers reported that after meeting with Dr. Olsen they estimated the district would need nineteen more teachers for the next two school years. He said the first phase would be the transfer of teachers within the district, than start interviewing for more teachers. Mr. Richers commented that there was a shortage of teachers to pull from, therefore his plan was to go out of the area in search of teachers. He also commented that the teacher application had not been revised in a while for proper verbiage, therefore he would rewrite it to get the information the district required.

Mr. Richers announced that along with Dorothy German, Payroll Clerk’s retirement came a lot of other changes in the district. He told the board that his plan was to create a Human Resources Director position and make other possible assignment changes to the District Office Staff. With new funding and increased student growth, we are no longer considered a small district, hence the changes.

Mr. Richers shared with the board a meeting he had scheduled with Father John from the Wasco Catholic Church. He and Mr. Maberry, Assistant Superintendent in charge of Student Services, Rick Sanchez, Director of Technology, and Mr. Rob Sanchez, Maintenance Operations/Transportation Director will meet with Father John about using some of the Catholic School classrooms as office space and/or storage rooms.

Mr. Richers reported our district was working on reducing our water use in cooperation with the water shortage in our area.

I. ITEMS FROM THE BOARD – No items were reported.

J. ADJOURNMENT - Time: 8:04 P.M.

NEXT REGULAR MEETING: Tuesday, April 8, 2014
6:00 p.m. - Closed Session
6:30 p.m. - Open Session