WASCO UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES

ADOPTED MINUTES

August 12, 2014

Regular Meeting

5:30 p.m. Closed Session
6:30 p.m. Open Session

District Office Board Room

A. CALL TO ORDER
   1. Roll Call
   Board Members Present: Ernie Sanchez, President; Danny Rueda, Clerk; Richard Reding, Member; Gilberto Reyna, Member; Dr. Jim Forrest, Member
   
   Board Members Absent from Closed Session: Dr. Jim Forrest, Member
   
   Others present: Kelly Richers, District Superintendent; David Bowling, Assistant Superintendent of Curriculum & Instruction; Brad Maberry, Assistant Superintendent of Student Services

2. CLOSED SESSION ITEMS FROM THE PUBLIC – None.

B. CLOSED SESSION

1. Personnel - Public employee discipline, dismissal, release, resignation, appointment, and other employment matters.
   a. Certificated Employment
      i. Coaches – Middle School
      ii. Teacher K-6 2014-15 School Year
      iii. Teacher – SDC
      iv. Saturday School
      v. Middle School Department Chair
      vi. Migrant Saturday School
   b. Classified Employment
      i. CELDT
      ii. Educational Support Services Secretary
      iii. Food Service Assistant(s)
      iv. Migrant Outreach Aide
      v. Psychologist Intern
      vi. Special Education Aide – 5.0 Hours
      vii. Student Monitors
      viii. Classified Substitutes
      ix. Resignation

   2. Superintendent Goals/District Goals

Enter closed session: Time: 5:35 P.M.
Motion: Reding Second: Rueda Ayes: 5 Noes: 0
Return to open session: Time: 6:32 P.M.
Motion: Forrest Second: Reding Ayes: 5 Noes: 0
Flag Salute - Reyna

C. NON-AGENDA ITEMS FROM THE PUBLIC - None

D. NEW BUSINESS

Action Items:
1. Approval of the REPORT OF ACTION TAKEN IN CLOSED SESSION -- Personnel: Public employee employment, appointment, evaluation, resignation, discipline, dismissal, release, and other employment matters.

A. Personnel
a. Certificated Employment

i. Coaches – Middle School
Careylyn Elfstrom  Sports  Additional Assignment
Derek Giblin  Sports  Additional Assignment
Joseph Mejias  Sports  Additional Assignment
Gloria Ramirez-Krauter  Sports  Additional Assignment
Leonardo Sanchez  Sports  Additional Assignment

ii. Teachers K-6 2014-15 school year
Raquel Cantu  3rd grade  New Hire
Martina Lopez  6th grade  New Hire
Sonia Leyva  TK  New Hire

iii. Teacher – SDC
Beth Zdarko  Thomas Jefferson  New Hire

iv. Saturday School
Timothy Arnold  Thomas Jefferson  Additional Assignment
Stephen Bowles  Thomas Jefferson  Additional Assignment
Rene DeLeon  Thomas Jefferson  Additional Assignment
Mike Dunlap  Thomas Jefferson  Additional Assignment
Monique Goodwill  Thomas Jefferson  Additional Assignment
Hilary Hayes  Thomas Jefferson  Additional Assignment
Mark Holmes  Thomas Jefferson  Additional Assignment
Rachel Martin  Thomas Jefferson  Additional Assignment
Helen Medrano  Thomas Jefferson  Additional Assignment
Leonardo F. Sanchez  Thomas Jefferson  Additional Assignment

v. Middle School Department Chair
Timothy Arnold  Science  Additional Assignment
Stephen Bowles  Electives  Additional Assignment
Naomi Grontkowski  8th Grade ELA  Additional Assignment
Maria Sanchez Torres  Math  Additional Assignment
Jordan Scritchfield  7th Grade ELA  Additional Assignment

vi. Migrant Saturday School
Clara Acosta  Migrant  Additional Assignment
Carolina Espitia  Migrant  Additional Assignment
Sandra Halbrook  Migrant  Additional Assignment
Elizabeth Irving  Migrant  Additional Assignment
Helen Medrano  Migrant  Additional Assignment
Maria Sanchez-Torres  Migrant  Additional Assignment
c. Classified Employment

i. CELDT
   Azalea Anguiano  All Sites  Additional Assignment
   Maria Muñoz  All Sites  Additional Assignment
   Gloria Ortiz  All Sites  Rehire
   Linda Plotner  All Sites  Additional Assignment

ii. Educational Support Services Secretary
   Claudia Saavedra  Psychology  Former Assignment – E.S.S. Clerk

iii. Food Service Assistant(s)
   Traneia Patterson  2.5 hours  New Hire
   Sarah Poettgen  3.5 hours  Change in hours
   Camilo Vasquez  5.5 hours  Change in hours

iv. Migrant Outreach Aide
   Maria Jaime  Migrant  New Hire

v. Psychologist Intern
   Jacqueline Pelayo  Psychology  New Hire

vi. Special Education Aide – 5.0 hours
   Alejandra Pelayo  Thomas Jefferson  Former Assignment – ASES Leader

vii. Student Monitors
   Noemi Gomez  Thomas Jefferson  Rehire

viii. Classified Substitutes
   Maria Cazares  All Sites  New Hire
   Emmanuel Cortez  All Sites  New Hire
   Daniella Herrera  All Sites  Rehire
   Kortney Hulsey  All Sites  New Hire
   Suevana Ayala  All Sites  Rehire
   Ana Escobedo  All Sites  Rehire
   Delila Fraticelli  All Sites  Rehire
   Luisa Fuentes  All Sites  New Hire
   Karen Goni  All Sites  Rehire
   Vanessa Gutierrez  All Sites  Rehire
   Lucia Hernandez  All Sites  Rehire
   Sandra Lane  All Sites  Rehire
   Daisy Madrigal  All Sites  New Hire
   Darius Moore  All Sites  Rehire
   Phillip Ortiz  All Sites  Rehire
   Patricia Padilla  All Sites  New Hire
   Mary Perez  All Sites  New Hire
   Josefina Robledo  All Sites  Rehire
   Karen Romero  All Sites  Rehire
   Diego Sandoval  All Sites  Rehire
   Francine Thomas  All Sites  Rehire
   Sandra Tiner  All Sites  Rehire

ix. Resignation
   Patricia Carrillo  Health Clerk  Karl F. Clemens
Mr. Richers made an addendum to the Certificated Personnel Report to approve Susan Bowen, John L. Prueitt third grade teacher’s resignation.

Motion: Rueda    Second: Forrest    Ayes: 5    Noes: 0

2. Approval of Consent Agenda items:
   a. Minutes from the July 8, 2014 Regular Board Meeting
   b. July mid- and end-of-month payroll for $626,226.20
   c. Commercial warrants, batches #1 through #6 for $1,085,102.78

Motion: Rueda    Second: Reding    Ayes: 5    Noes: 0


Motion: Rueda    Second: Forrest    Ayes: 5    Noes: 0

4. Approval of Food Service Agreements for 2014-2015 School Year

Motion: Forrest    Second: Rueda    Ayes: 5    Noes: 0

Mr. Richers reported our district was still waiting for the Elk Hills School District Food Contract that should be ready for approval in September’s board meeting.

5. Approval of Resolution #1415-1: Setting Limitations on Number of Student Transfers Out of the District Under District of Choice

Motion: Reyna    Second: Rueda    Ayes: 5    Noes: 0

Mr. Richers explained that the primary limitation that impacts the school districts that have common boundaries with Wasco Union Elementary School District is the number of students allowed to be taken from our district. He continued by saying that only 10% of students may be taken from our district.

6. Approval of the Revised Health Clerk Job Description

Motion: Rueda    Second: Reding    Ayes: 5    Noes: 0

Mr. Richers reported that the original description was for a Licensed Vocational Nurse and not optimum for the health clerk at each site. Therefore the district is reverting to the original Health Clerk job description and creating a new position for a Licensed Vocational Nurse.

7. Approval of the Licensed Vocational Nurse Job Description

Motion: Reyna    Second: Reding    Ayes: 5    Noes: 0

8. Approval of Teresa Burke Elementary School Fund Raiser and Community Service Solicitations for Donations for 2014-2015 School Year

Motion: Rueda    Second: Reding    Ayes: 5    Noes: 0

Mr. Richers reported that the schools also have other means of getting money such as Paramount donations. Mr. David Bowling, Assistant Superintendent for Curriculum reported that fund raiser money has been used in the past to purchase school benches, trees, and towards the school garden.

9. Approval of Revisions to Board Policies and Administrative Regulations:
   a. Amended Policies and Administrative Regulations
      i. BP 5131.62 - Tobacco
      ii. BP 5144 - Discipline
      iii. AR 5144 – Discipline
      iv. BP 5144.1 – Suspension and Expulsion/Due Process
      v. AR 5144.1 – Suspension and Expulsion/Due Process
      vi. E 5145.6 – Parental Notification
      vii. BP 6142.92 – Mathematics Instruction
      viii. BP 6162.5 – Student Assessment
      ix. BP 6163.1 – Library Media Centers
      x. BB 9324 – Minutes and Recordings
   b. New Board Policy
      i. BP 6162.54 – Test Integrity/Test Preparation
   c. Deleted Board Policy
      i. AR 6151 – Class Size

Mr. Richers reported that the New Board Policy BP 6162.54–Test Integrity/Test Preparation was being
pulled out before approving the rest of the Amended Board Policies and Administrative Regulations.

Motion: Reyna  Second: Rueda  Ayes: 5  Noes: 0

Information Items
1. Revisions to Board Policies and Administrative Regulations: (action item at September board meeting)
   a. Amended Policies and Administrative Regulations
      i. BP/AR 0420 – School Plans/Site Councils
      ii. AR 0520.2 – Title I Program Improvement Schools
      iii. BP 1431 – Waivers
      iv. BP/AR 3311 – Bids
      v. BP 3350 – Travel Expenses
      vi. AR 3514 – Environmental Safety
      vii. AR 3542 – School Bus Drivers
      viii. BP 4112.42/4212.42/4312.42 – Drug and Alcohol Testing of Bus Drivers
      ix. AR 4161.11/4261.11 – Industrial Accident/Illness Leave
      x. AR 4161.8/4261.8/4361.8 – Family Car and Medical Leave
      xi. BP 6144 – Controversial Issues
      xii. BP/AR 6162.6 – Use of Copyrighted Materials
      xiii. BB 9010 – Public Statements
      xiv. BB 9250 – Remuneration, Reimbursement and Other Benefits
   b. New Board Policy and Administrative Regulations
      i. AR 4112.42/4212.42/4312.42 – Drug and Alcohol Testing of Bus Drivers
      ii. BP/AR 5141.27 – Food Allergies/Special Dietary Needs

2. Correspondence for a Memorandum of Understanding between Wasco Union Elementary School District and the University of La Verne
3. Current Fund Balance (written)
4. September Menu

E. STAFF REPORTS
   Mr. Richers reported that he would give the State Budget and District Budget Revisions since Mrs. Evans was ill and could not make the meeting. Mr. Richers reported that the budget revisions worked in our favor. He said with the LCAP, and the Mandated Cost money the district was running a lower deficit budget.

F. SUPERINTENDENT’S REPORT – Mr. Richers reported that the Wasco Union School District is in search of property for a new school site. He believes twenty acres would be sufficient for a new school. The district is required to show three location options. One of the options is the property in the corner of Palm Avenue and Gromer Avenue. Mr. Richers encouraged the board to read the “Annual State of the District Report for August, 2014”. This planned yearly report is designed to keep everyone informed on where the district is headed. He also encouraged the Board to read Mr. Al Sandrini’s article published in the Bakersfield Californian July 21, 2014 on CalSTRS and CalPERS. Mr. Richers reported on the success of the District Welcome Back Breakfast and thanked Mrs. Regina Green, Thomas Jefferson Principal, Mrs. Gale Huffaker and their staff for helping it be a success. He also thanked Miss Biridiana Rios for making improvements on the design of the Parent Rights packet.

G. ITEMS FROM THE BOARD – Mr. Rueda welcomed everyone back; Mr. Reyna wished everyone the best year; Dr. Forrest commented on how well Mr. Richers was doing as superintendent and how well the
Welcome Back Breakfast went; Mr. Reding welcomed everyone back and added that the board was here for them; Mr. Sanchez thanked everyone and welcomed them back.

H.  ADJOURNMENT - Time: 7:15 P.M.

NEXT REGULAR MEETING:  Tuesday, September 9, 2014
6:00 p.m. - Closed Session
6:30 p.m. - Open Session

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Secretary/Superintendent                                      Clerk of the Board