WASCO UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES

Adopted Minutes

May 13, 2014

Regular Meeting

5:30 p.m. Closed Session
6:30 p.m. Open Session

A. CALL TO ORDER

1. Roll Call

Board: Ernie Sanchez, President; Danny Rueda, Clerk; Dr. James Forrest; Richard Reding and Gilbert Reyna

Others present: Kelly Richers, District Superintendent; Brad Maberry, Assistant Superintendent for Student Services; Karen Evans, Chief Business Officer

2. CLOSED SESSION ITEMS FROM THE PUBLIC

B. CLOSED SESSION

1. California School Employees Association – CSEA Classified Level Three Grievance

2. Personnel - Public employee discipline, dismissal, release, resignation, appointment, and other employment matters.

   a. Certificated Employment

      i. Summer School
         Bobbie Bishop        Substitute        Additional Assignment
         Flor Martinez       Migrant          Additional Assignment
         Bonnie McCormick   Substitute        Additional Assignment
         Jennifer Poe       Substitute        Additional Assignment
         Christiana Rossi  John L. Prueitt  Additional Assignment
         Leobardo Sanchez   Karl F. Clemens Additional Assignment

      ii. Teachers K-6 2014-15 school year
          Patrick Acosta       To be determined New Hire
          Cindy A. Bates      To be determined New Hire
          Elizabeth H. Carnal To be determined New Hire
          Rosa Cruz           To be determined New Hire
          Jennifer Foster     To be determined New Hire
          Maria C. Garcia     To be determined New Hire
          Derek Giblin        To be determined New Hire
          Jeremy Hoeflinger  To be determined New Hire
          Crystal Martinez    To be determined New Hire
          Beatriz Pelayo     To be determined New Hire
          Rhonda Pickett      To be determined New Hire
          Esther Rodriguez   To be determined New Hire
          Leonardo Sanchez    To be determined New Hire
          Lindsay A. Toone   To be determined New Hire
          Kaitlin Wilcox     To be determined New Hire

      iii. Resignation
          Mary Kathleen Bradley Thomas Jefferson
          James DeMarco       Karl F. Clemens
b. Classified Employment

i. After School Activity Leader
   - Azalea Anguiano, Teresa Burke
   - Electronic Technician
   - Daniel Ramirez, Technology

ii. Summer School
   - Hilaria Bernal, Bus Driver, MOT
   - Maria Perez, Bus Driver, MOT
   - Cynthia Sabala, Bus Driver, MOT
   - Sandra Silznoff, Bus Driver, MOT
   - Sandy Knox, School Secretary, Karl Clemens
   - Mariana Leal, Office Assistant, Karl Clemens
   - Vanessa Velasquez, Health Clerk, Karl Clemens
   - Dorothy Anderson, Student Monitor, Karl F. Clemens
   - Anna Armendariz, Student Monitor, Karl F. Clemens
   - Erica Nunez, Student Monitor, Karl F. Clemens
   - Aurora Ramirez, Student Monitor, Karl F. Clemens
   - Tara Wilson, Student Monitor, Karl F. Clemens
   - Anacary Carreno, School Secretary, John L. Prueitt
   - Elena Martinez, Office Assistant, John L. Prueitt
   - Tania Torres, Health Clerk, John L. Prueitt
   - Andrea Garza, Student Monitor, John L. Prueitt
   - Guadalupe Melgoza, Student Monitor, John L. Prueitt
   - Yadira Moncada, Student Monitor, John L. Prueitt
   - Mayra Velasquez, Student Monitor, John L. Prueitt
   - Petra Melgoza, Student Monitor, John L. Prueitt
   - Kristi Vaughn, School Secretary, Palm Avenue
   - Rebecca Pallares, Office Assistant, Palm Avenue
   - Mary Lou Gonzales, Health Clerk, Palm Avenue
   - Cherrie Beach, Student Monitor, Palm Avenue
   - Olga Benavides, Student Monitor, Palm Avenue
   - Christopher Davidson, Student Monitor, Palm Avenue
   - Rebecca Davidson, Student Monitor, Palm Avenue
   - Patricia Garza, Student Monitor, Palm Avenue
   - Polly Kelley Hughes, School Secretary, Teresa Burke
   - Rosenda Navarro, Office Assistant, Teresa Burke
   - Aurora Tiger, Health Clerk, Teresa Burke
   - Sarai Lowe, Student Monitor, Teresa Burke
   - Alejandra Magallanes, Student Monitor, Teresa Burke
   - Norma Nunez, Student Monitor, Teresa Burke
   - Yvette Saavedra, Student Monitor, Teresa Burke
   - Stacy Cash-Rios, School Secretary, Jefferson
   - Maria Flora Hughes, Office Assistant, Jefferson
   - Karina Angelino, Health Clerk, Jefferson
   - Leticia Bojorquez, Student Monitor, Jefferson
   - Jamie Dunlap, Student Monitor, Jefferson
   - Nancy Garcia, Student Monitor, Jefferson
   - Josefin Robledo, Student Monitor, Jefferson
   - Mary Ruiz, Student Monitor, Jefferson
   - Elizabeth Castillo, Kindergarten Aide, Karl F. Clemens
   - Jennifer Garcia, Kindergarten Aide, Teresa Burke
   - Lucia Malone, Kindergarten Aide, John L. Prueitt
   - Melissa Melgoza, Kindergarten Aide, Palm Avenue
   - Virginia Horton, SDC Aide, John L. Prueitt
3. Pupil Personnel
   a. Suspension List
   b. Expulsion #1314-04


5. Superintendent Evaluation for 2013-2014 School Year

Enter closed session: Time: 6:00 P.M.
Motion: Reding Second: Rueda Ayes: 5 Noes: 0

Return to open session: Time: 6:38 P.M.
Motion: Rueda Second: Forrest Ayes: 5 Noes: 0

Flag Salute - Reyna

C. PRESENTATIONS
1. Presentation: Three representatives from Ronald McDonald House, Mr. Jim Ramsey, Scarlett Sabin and Javier Aviles handed Mr. Brad Maberry, Assistant Superintendent and Jill Rodriguez, Physical Education Teacher at Karl Clemens a plaque in recognition of their support to the Ronald McDonald House. They thanked the Wasco Union Elementary School District and the Wasco community for supporting the Ronald McDonald House this school year, and reported that 100% of the funds collected stayed here locally.

2. Presentation: Mrs. Christy Risi, third grade teacher at Teresa Burke gave her reasons for starting a fundraiser campaign for the Wasco Animal Shelter. She stated that her loving and faithful dog had died and she felt compelled to help other dogs through a fundraiser. She hoped that by doing so participating students would learn valuable lessons on compassion, empathy, and the caring for animals. Mrs. Risi said that it was sad when such heartwarming endeavors get criticized by those few
and therefore take the joy away. She hopes for a better response next school year.

3. Presentation: Three students, Thomas Jefferson Peer Assistance Leaders, using a power point reported on their trip to the State Capital in Sacramento. They explained they took a tour of the California State Railroad Museum and how they had the opportunity to talk to Senator Andy Vidak and Assembly Member Rudy Salas.

D. NON-AGENDA ITEMS FROM THE PUBLIC – Mrs. Rosalinda Chairez, Wasco Elementary Teachers’ Association President shared some of the teacher’s comments on this year’s Celebration of Education. (The comments were very positive.) She added that teachers in general appreciated the whole program. They especially enjoyed the part of the program where he handed the recognition awards for longevity.

E. NEW BUSINESS

Action Items:
1. Approval of the REPORT OF ACTION TAKEN ON CLOSED SESSION -- Personnel: Public employee employment, appointment, evaluation, resignation, discipline, dismissal, release, and other employment matters.
   a. Personnel
   Motion: Reding  Second: Reyna  Ayes: 5  Noes: 0
2. Approval of Consent Agenda items:
   a. Minutes from the April 8, 2014 Regular Board Meeting
   b. April mid- and end-of-month payroll for $1,789,599.41
   c. Commercial warrants, batches #49 through #55 for $347,192.65
   d. Donation(s)
   Motion: Rueda  Second: Reding  Ayes: 5  Noes: 0
   Motion: Reyna  Second: Rueda  Ayes: 5  Noes: 0
4. Approval of Reemployment of Certificated Employee(s) 2014-2015
   Motion: Rueda  Second: Reding  Ayes: 5  Noes: 0
   Motion: Rueda  Second: Forrest  Ayes: 5  Noes: 0
Mr. Rick Sanchez, Director of Technology explained that the School Loop Inc. is a free three year support agreement web service. For now their service works well for our district, but anticipates the district needing full user support in the future, which may cost the district $99 a year per school.

6. Approval of Franklin-McKinley School District Bid – Modular Classroom Buildings and Modular Toilet Buildings from Mobile Modular
   Motion: Rueda  Second: Forrest  Ayes: 5  Noes: 0
Mr. Richers reported that Thomas Jefferson Middle School’s three portables are in bad shape and unsafe. Therefore, he proposed, not only replacing them with new ones, but setting the three up in the same format as the ones at Palm Avenue School. This will leave room to bring in more portables in the future if need be.

7. Approval of Arvin Union School District Piggyback Bid 13-14-001 from Sierra School Equipment Company
   Motion: Forrest  Second: Reding  Ayes: 5  Noes: 0
8. Approval of Sale, Recycling and Disposal of Obsolete Equipment
   Motion: Rueda  Second: Forrest  Ayes: 5  Noes: 0
Mr. Richers thanked the Director of MOT, Mr. Rob Sanchez for clearing up the Palm Avenue Portables of all the recyclable and disposable items. Dr. Forrest asked if the board could get a report of how obsolete items were disposed of each time obsolete items were being recycled or disposed. Mr. Rick Sanchez agreed to show the board the reports and explained that the computer equipment gets completely melted down to be made into new computer products. By doing this, we assure that all data is completely destroyed and not end up in someone else’s hands.

   Motion: Rueda  Second: Reyna  Ayes: 5  Noes: 0
Mr. Richers explained that each school is entitled to one school wide fundraiser a year and that goes through the district school board. As for the school department fundraisers, they do not have to go through school board.

10. Approval of Architect Agreement for Small Project Services  
    Motion: Rueda  Second: Forrest  Ayes: 5  Noes: 0  
Mr. Richers reported that there were several projects that need planning and done this summer. Those are building a retaining wall at John L. Prueitt and the placement of portable classrooms at Thomas Jefferson Middle School.

11. Approval of Commercial Lease Agreement for 630 E Street, Wasco  
    Motion: Forrest  Second: Reyna  Ayes: 5  Noes: 0  
Dr. Forrest wanted to know if the property being leased included all the fenced in area. Mr. Rob Sanchez answered with a, “yes” and added that the trailers and other debris would be removed.

12. Approval of Classified Employee Layoff Resolution #1314-14  
    Motion: Rueda  Second: Forrest  Ayes: 5  Noes: 0  

13. Approval of Decision Regarding Grievance Against WUESD for Violation of Article XII of the Collective Bargaining Agreement with Chapter 23 of the CSEA  
    Motion: Rueda  Second: Reding  Ayes: 5  Noes: 0  
Each member in turn voted in approving the rejection of the grievance against WUESD in a 5-0 vote.

14. Approval of Expulsion #1314-04  
    Motion: Forrest  Second: Reding  Ayes: 5  Noes: 0  

15. Approval of Revisions to Board Policies and Administrative Regulations:  
    a. Amended Policies and Administrative Regulations  
       i. AR 0420.4 – Charter School Authorization  
       ii. AR 3543 – Transportation Safety And Emergencies  
       iii. BP 4030 – Nondiscrimination In Employment  
       iv. AR 4161.2/4261.2/4361.2 – Personal Leaves  
       v. BP 5113.1 – Chronic Absence And Truancy  
       vi. AR 5113.1 – Chronic Absence And Truancy  
       vii. AR 5141.31 – Immunizations  
       viii. BP 5144 – Discipline  
      ix. AR 5144 – Discipline  
      x. BP 5145.6 – Parental Notifications  
     xi. E 6161.1 – Selection And Evaluation Of Instructional Materials  
     xii. BP 6161.11 – Supplementary Instructional Materials  
    xiii. BP 6174 – Education For English Language Learners  
    xiv. AR 6174 – Education For English Language Learners  
    xv. BB 9322 – Agenda/Meeting Materials  
    xvi. BB 9323.2 – Actions By The Board  
    xvii. E 9323.2 – Actions By The Board  
    b. New Board Policies and Administrative Regulations  
       i. BP 0420.42 – Charter School Renewal  
       ii. BP 0420.43 – Charter School Revocation  
       iii. BP 5148.3 – Preschool/Early Childhood Education  
       iv. AR 5148.3 – Preschool/Early Childhood Education  
    c. Deleted Board Policies and Administrative Regulations  
       v. E 6174 Education for English Language Learners  
    
    Information Items  
1. Revisions to Board Policies and Administrative Regulations:  
    a. Amended Policies and Administrative Regulations  
       i. BP 1325 Advertising and Promotion  
       ii. BP 1330 Use of School Facilities  
       iii. AR 1330 Use of School Facilities  
       iv. BP 3460 Financial Reports and Accountability
v. AR 3460 Financial Reports and Accountability
vi. BP 3514.1 Hazardous Substances
vii. AR 3514.1 Hazardous Substances
viii. BP 3580 District Records
ix. AR 3580 District Records
x. AR 4117.14 Postretirement Employment
xi. AR 4317.14 Postretirement Employment
xii. BP 5131.2 Bullying
xiii. BP 5145.3 Nondiscrimination/Harassment
xiv. E 5145.6 Parental Notifications
xv. BP 6112 School Day
xvi. AR 6112 School Day
xvii. BP 6159.2 Nonpublic, Nonsectarian School Agency Services for Special Education
xviii. AR 6159.2 Nonpublic, Nonsectarian School Agency Services for Special Education
xix. BP 6163.1 Library Media Centers
xx. BP 6164.6 Identification and Education Under Section 504
xxi. AR 6164.6 Identification and Education Under Section 504
xxii. BP 6177 Summer Learning Program
xxiii. BB 9130 Board Committees
xxiv. BB 9220 Governing Board Elections

b. New Board Policies and Administrative Regulations
   i. E 4112.9 Employee Notifications
   ii. E 4212.9 Employee Notifications
   iii. E 4312.9 Employee Notifications
   iv. BP 5030 Student Wellness
   v. AR 5148 Child Care and Development

2. Single Plan for School Achievement (SPSA)
   a. John L. Prueitt Elementary School
   b. Karl Clemens Elementary School
   c. Palm Avenue Elementary School
   d. Teresa Burke Elementary School
   e. Thomas Jefferson Middle School

Mr. Richers reported that putting together the Single Plan for Achievement is shorter since we adopted a process through Word.

3. Correspondence from Kern County Superintendent of Schools, regarding return of 2nd Interim Report
4. Correspondence from Kern County Superintendent of Schools, regarding the District Analysis of the Proposed Collective Bargaining Agreement
5. Correspondence from the City of Wasco Animal Shelter
6. Current Fund Balance (written)
7. Current Enrollment (written)
8. April Menu

F. SUPERINTENDENT’S REPORT – Mr. Richers reported he had two subjects to report on. One being that he equalized the hours of the ASES leaders to four and a half hours because one leader was working five hours and the other one was working only four. Secondly, Mr. Richers informed the board of a twenty four questions survey he asked certificated staff fill out. His hope was to get feedback on how the school site administration is doing in each site and the eighteen questions on the survey will give feedback on how the new superintendent is performing. Mr. Richers assured the board the surveys were handled very discreetly in sealed envelopes and under the supervision of the WETA president.

G. ITEMS FROM THE BOARD – Dr. Forrest praised Mr. Richers, for doing an excellent job thus far as superintendent. He added, he often sees Mr. Richers show up early to work and leave late. Mr. Reding added seeing him on public events, and added that people take notice when the superintendent is willing to share his time with the community and the school staff. Mr. Sanchez thanked everyone who worked hard to
make Portfolio Day at Thomas Jefferson Middle School a success.

H. ADJOURNMENT - Time: 7:20 P.M.
   Motion: Reding           Second: Rueda      Ayes: 5      Noes: 0

NEXT REGULAR MEETING: Tuesday, June 10, 2014
   6:00 p.m. - Closed Session
   6:30 p.m. - Open Session

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Secretary/Superintendent                   Clerk of the Board

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