WASCO UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES

Adopted Minutes

June 10, 2014

A. CALL TO ORDER
1. Roll Call
   Board: Ernie Sanchez, President; Danny Rueda, Clerk;
   Dr. James Forrest; Richard Reding and Gilbert Reyna

   Others present: Kelly Richers, District Superintendent; Brad Maberry, Assistant
   Superintendent for Student Services; David Bowling, Assistant Superintendent for
   Curriculum; Karen Evans, Chief Business Officer

B. CLOSED SESSION ITEMS FROM THE PUBLIC

1. Personnel - Public employee discipline, dismissal, release, resignation, appointment, and other
   employment matters.

   a. Certificated Employment
      i. Psychologist
         Niza Ballesteros Psychology Change in Assignment
      ii. Summer School
         Timothy Arnold Thomas Jefferson Additional Assignment
         Rene DeLeon Thomas Jefferson Additional Assignment
         David Meyer Thomas Jefferson Additional Assignment
         Laurie Rodriguez Thomas Jefferson Additional Assignment
         David Vaughan Thomas Jefferson Additional Assignment
         Hilary Hayes Substitute Additional Assignment
      iii. English Teacher 2014-15 school year
         Gloria Katuer Thomas Jefferson New Hire
   iv. Resignation
      Cindy Bates John L. Prueitt
   v. Retirement
      Bobbie Bishop Teresa Burke
      Gerald Waldrip Thomas Jefferson
   b. Certificated Administration
      i. Principal
         Rosalinda Chairez John L. Prueitt Change in Assignment
      ii. Assistant Principal/Learning Director
         A. Jan Hummel Karl F. Clemens Change in Assignment
   c. Classified Employment
      i. Resignation
         Carmen Garcia Food Service
         Laura Martinez Food Service
         Natalie Mesa Teresa Burke
      ii. Retirement
         Roberto Cruz Thomas Jefferson
   d. Confidential/Management
      i. Human Resources Specialist
2. Pupil Personnel
   a. Suspension List
4. District Superintendent’s Evaluation – (postponed to June 20, 2014)
5. District Assistant Superintendents’ Contracts
6. District Superintendent’s Contract – (postponed to June 20, 2014)

Enter closed session: Time: 5:30 P.M. 
Motion: Reding  Second: Forrest  Ayes: 5  Noes: 0
Return to open session: Time: 6:30 P.M. 
Motion: Rueda  Second: Reding  Ayes: 5  Noes: 0

Flag Salute – Jim Forrest

C. PUBLIC HEARINGS
   1. LCAP Public Hearing Adoption for 2014-2015 School Year
      No public comments.
   2. Adopted Budget Hearing for 2014-2015 School Year
      No public comments.

D. PRESENTATIONS
   1. Presentation: Budget Presentation—Karen Evens
      Using a power point presentation, Mrs. Evans gave a summary of the estimated 2013-2014 actuals and the proposed 2014-2015 budget. She reported that the District is projecting an increase in Revenues compared to the prior year of 9.90% and the expenditures for the District are projected to increase by 17.94%. Mr. Richer added that the governor is also increasing STRS to 1.4 million dollars for next year. PERS is being increased as well. Karen reported that the proposed budget included a reserve of 17.00% in accordance with board policy. She added that the Budget Proposal would be presented again in a Special Board Meeting June 20th at 1:00 p.m. Dr. Forrest wanted to know where the District planned in placing all the over flow of students coming into our District. Mr. Richers explained that until we build another school the District will use portables to accommodate the over flow of students.

E. NON-AGENDA ITEMS FROM THE PUBLIC – None.

F. NEW BUSINESS
   Action Items:
   1. Approval of the REPORT OF ACTION TAKEN ON CLOSED SESSION -- Personnel: Public employee employment, appointment, evaluation, resignation, discipline, dismissal, release, and other employment matters.
      a. Personnel
      b. Principal – John L. Prueitt
      c. Assistant Principal/Learning Director – Karl Clemens
      Motion: Rueda  Second: Reding  Ayes: 5  Noes: 0
   2. Approval of Consent Agenda items:
      a. Minutes from the May 13, 2014 Regular Board Meeting
      b. May mid- and end-of-month payroll for $1,745,008.59
      c. Commercial warrants, batches #56 through #61 for $435,342.67
      d. Donation(s)
      Motion: Forrest  Second: Rueda  Ayes: 5  Noes: 0

Mr. Richers thanked the Paramount Education Program – Resnick Family Foundation for their contribution to Wasco Union School District Ready to Start Program.

3. Approval of Board Resolutions #1314-15 Through 21 for Retiring Employees
   Roberto Cruz
   Motion: Reyna  Second: Forrest  Ayes: 5  Noes: 0
   Brooke Trybul
   Motion: Rueda  Second: Reding  Ayes: 5  Noes: 0
Shannon Affleck  
Motion: Rueda  
Second: Forrest  
Ayes: 5  
Noes: 0  

Dorothy German  
Motion: Reyna  
Second: Rueda  
Ayes: 5  
Noes: 0  

Bobbie Bishop  
Motion: Forrest  
Second: Reyna  
Ayes: 5  
Noes: 0  

Clara B. Acosta  
Motion: Rueda  
Second: Forrest  
Ayes: 5  
Noes: 0  

Gerald Waldip  
Motion: Rueda  
Second: Reding  
Ayes: 5  
Noes: 0  

4. Approval of 2014-2015 Milk Bids  
Motion: Rueda  
Second: Reyna  
Ayes: 5  
Noes: 0  

After Mr. Ernie Sanchez read the milk bids, Foster Farms’ bid was accepted in 5-0 motion.  

5. Approval of the Collective Bargaining Agreement with the California School Employees Association – CSEA, Chapter #23  
Motion: Rueda  
Second: Forrest  
Ayes: 5  
Noes: 0  

6. Approval of Salary Adjustment for Administrative, Classified Management, Confidential and Unrepresented Employee Groups  
Motion: Forrest  
Second: Reding  
Ayes: 5  
Noes: 0  

7. Approval of Monthly Mileage Allowance Justification  
Motion: Rueda  
Second: Forrest  
Ayes: 5  
Noes: 0  

Mr. Richers explained that the Director of Human Resources is one of two Administrator/Director positions that does not currently receive a monthly car allowance and is required to attend at least two monthly meetings at the county office and pick up payroll in Bakersfield twice a month. Therefore, a $100 monthly allowance is justified.  

8. Approval of Assistant Superintendents’ Contracts  
   a. David Bowling for Curriculum  
   b. Brad Maberry for Student Services  
Motion: Rueda  
Second: Forrest  
Ayes: 5  
Noes: 0  

9. *Approval of Superintendent’s Contract  
   Motion:  
   Second:  
   Ayes:  
   Noes:  

*Mr. Richers reported that the Superintendent’s Contract would be presented on the Special Board Meeting June 20, 2014.  

10. Approval of Educational Support Services Secretary Job Description  
Motion: Rueda  
Second: Forrest  
Ayes: 5  
Noes: 0  

11. Approval of Job Description for the Student Leadership Position for 2014-2015  
Motion: Reyna  
Second: Rueda  
Ayes: 5  
Noes: 0  

Mr. Richers explained that this teacher position was a half day special assignment to work directly with students and staff building leadership skills for students.  

12. Approval of Job Description for the Dean of Students’ Position  
Motion: Rueda  
Second: Reding  
Ayes: 5  
Noes: 0  

Mr. Richers reported this would be a stipend position for a teacher.  

13. Approval of District’s Declaration of Need for Fully Qualified Educators for 2014-2015 School Year  
Motion: Rueda  
Second: Reding  
Ayes: 5  
Noes: 0  

14. Approval of Variable Term Waiver Request for Ashley McKnight  
Motion: Forrest  
Second: Reding  
Ayes: 5  
Noes: 0  

Mr. Richers explained that Ashley McKnight is a Speech-Language Specialist completing her requirements for her credential, but in order to employ her for the 2014-2015 school year the district must complete a waiver request.  

15. Approval of the Leadership and Learning Center Contract #162558 for August Workshop Days  
Motion: Forrest  
Second: Reding  
Ayes: 5  
Noes: 0  

Motion: Rueda  
Second: Forrest  
Ayes: 5  
Noes: 0  

18. Approval of Addendum to Attention2Attendance (A2A) Services for 2014-2015
   
   Motion: Rueda  Second: Reding  Ayes: 5  Noes: 0

Mr. Richers reported that using these services has helped improve our student attendance, but added that for the coming school year the District will be sending out positive attendance letters as well.

19. Approval of SELPA Special Education Local Plan Area
   
   Motion: Rueda  Second: Forrest  Ayes: 5  Noes: 0

Gale Huffaker, Director of Food Services/Day Care reported there would be more food contracts coming in for a total of eight for approval in July’s board meeting.

21. Approval of Multiple Awards Schedule for KYA Services, LLC Contract Number 4-14-72-0057A for flooring products
   
   Motion: Rueda  Second: Forrest  Ayes: 5  Noes: 0

22. Approval of Single Plan for School Achievement (SPSA) for 2014-2015
   
   a. John L. Prueitt Elementary School
   b. Karl Clemens Elementary School
   c. Palm Avenue Elementary School
   d. Teresa Burke Elementary School
   e. Thomas Jefferson Middle School

   Motion: Rueda  Second: Reyna  Ayes: 5  Noes: 0

Mr. Richers reported that the plan for next year is to align the SPSA with the LCAP.

24. Approval to Delegate to the Superintendent or Designee the Authority to Accept and Award the 2014-2015 Supply Bids
   
   Motion: Rueda  Second: Reding  Ayes: 5  Noes: 0

25. Approval of Sale, Recycling and Disposal of Obsolete Equipment
   
   Motion: Rueda  Second: Forrest  Ayes: 5  Noes: 0

26. Approval of Revisions to Board Policies and Administrative Regulations:
   a. Amended Policies and Administrative Regulations
      i. BP 1325 – Advertising and Promotion
      ii. BP 1330 – Use of School Facilities
      iii. AR 1330 – Use of School Facilities
      iv. BP 3460 – Financial Reports and Accountability
      v. AR 3460 – Financial Reports and Accountability
      vi. BP 3514.1 – Hazardous Substances
      vii. AR 3514.1 – Hazardous Substances
      viii. BP 3580 – District Records
      ix. AR 3580 – District Records
      x. AR 4117.14 – Postretirement Employment
      xi. AR 4317.14 – Postretirement Employment
      xii. BP 5131.2 – Bullying
      xiii. BP 5145.3 – Nondiscrimination/Harassment
      xiv. E 5145.6 – Parental Notifications
      xv. BP 6112 – School Day
      xvi. AR 6112 – School Day
      xvii. BP 6159.2 – Nonpublic, Nonsectarian School Agency Services for Special Education
      xviii. AR 6159.2 – Nonpublic, Nonsectarian School Agency Services for Special Education
      xix. BP 6163.1 – Library Media Centers
      xx. BP 6164.6 – Identification and Education Under Section 504
      xxi. AR 6164.6 – Identification and Education Under Section 504
      xii. BP 6177 – Summer Learning Program
      xxiii. BB 9130 – Board Committees
Information Items

1. Revisions to Board Policies and Administrative Regulations:
   a. Amended Policies and Administrative Regulations
      i. BP 0200 – Goals for the School District
      ii. BP 3260 – Fees and Charges
      iii. AR 3260 – Fees and Charges
      iv. AR 3460 – Financial Reports and Accountability
      v. BP 3513.3 – Tobacco-Free Schools
      vi. AR 4117.14/4317.14 – Postretirement Employment
      vii. AR 4117.7 – Employment Status Reports
   b. New Board Policies and Administrative Regulations
      i. E 4112.9/4212.9/4312.9 – Employee Notifications

2. DAIT Report from KCSOS

3. Report on the results of the GASB 45 actual valuation of the district’s retiree health insurance program as of July 1, 2014


5. Key Data Systems Agreement

6. Obsolete Report for approved obsoleted items in the May 13, 2014 board meeting

7. PIVOT End of Year Report

8. 2014-2015 Proposed Budget

9. Current Fund Balance (written)

10. Current Enrollment (written)

11. April Menu

G. SUPERINTENDENT’S REPORT – Mr. Richers thanked everyone for getting us ready for a better school year.

H. ITEMS FROM THE BOARD – Mr. Reyna thanked all the retirees for their service and commitment to the Wasco Union Elementary School District. Mr. Reding thanked Dr. Forrest for his service as a board member to the Wasco Union Elementary School District and informed all present that Dr. Forrest would not be running for board this coming election. Mr. Sanchez recommended starting a new tradition and ask that all staff be posted in front of the schools for Back-To-School celebration to welcome students and parents.

I. ADJOURNMENT - Time: 7:50 P.M.

SPECIAL BOARD MEETING: Friday, June 20, 2014
1:00 p.m. - Open Session

NEXT REGULAR MEETING: Tuesday, July 8, 2014
5:30 p.m. - Closed Session
6:30 p.m. - Open Session