WASCO UNION ELEMENTARY SCHOOL DISTRICT  
BOARD OF TRUSTEES  
ADOPTED MINUTES

November 10, 2015  
Regular Meeting

6:00 p.m.  
Closed Session  
Board Room

6:30 p.m.  
Open Session  
440 Griffith Avenue

A. CALL TO ORDER
1. Roll Call
   
   Board Members Present: Danny Rueda, President; Richard Reding, Clerk;  
   Anna Poggi, Member; Luis Fernandez, Member; Ernie Sanchez, Member;  

   Others present: Kelly Richers, District Superintendent; David Bowling, Assistant Superintendent of  
   Curriculum & Instruction; Brad Maberry, Assistant Superintendent of Student Services; and Karen  
   Evans, Chief Business Officer

2. CLOSED SESSION ITEMS FROM THE PUBLIC - None

B. CLOSED SESSION

1. Personnel – Public employee employment, appointment, evaluation, resignation, discipline, dismissal,  
   release, and other employment matters.
   a. Certificated Employment  
   b. Classified Employment

2. Pupil Personnel
   a. Suspensions

   Enter closed session:  
   Time: 6:00 P.M.  
   Motion: Reding Second: Poggi  
   Ayes: 5  Noes: 0

   Return to open session:  
   Time: 6:30 P.M.  
   Motion: Poggi Second: Sanchez  
   Ayes: 5  Noes: 0

   Flag Salute – Fernandez

C. PRESENTATIONS

1. 2015-2016 LCAP Progress Report by Mr. David Bowling, Assistant Superintendent for Curriculum.

Mr. Bowling presented a Power Point on the LCAP. He summarized the actions of the LCAP from where we  
started and where we are now. He said parts of the four goals have been completed and some we are still working  
on. Goal 1 is to improve achievement in reading/language arts and math. Goal 2 is included in the LEA plan for all  
EL students to become proficient in English and to reach high academic standards. Goal 3 is for the district to  
ensure teacher quality and relevant professional development. Goal 4, also included in the LEA plan is for the  
district to provide a safe and drug-free learning environment, a positive school climate, and a college oriented  
culture.

D. NON-AGENDA ITEMS FROM THE PUBLIC – None

E. NEW BUSINESS

Action Items:
1. Approval of the REPORT OF ACTION TAKEN IN CLOSED SESSION -- Personnel: Public
employee employment, appointment, evaluation, resignation, discipline, dismissal, release, and other employment matters.

**Personnel**

a. Certificated Employment

i. **Academic Liaison – ASES**
   - Tara Rojas
   Karl F. Clemens Additional Assignment

ii. **Coach - Sports**
   - Careylyn Elfstrom
   Thomas Jefferson Additional Assignment - 7th/8th Girls Soccer

iii. **Intern – Mentors**
   - Timothy Arnold
   Thomas Jefferson Additional Assignment
   - Pilar Samaniego
   Karl F. Clemens Additional Assignment

iv. **Teacher(s) - 2015/2016**
   - Claudia Higginbotham
   Thomas Jefferson New Hire - English

v. **Teacher(s) - Extended Day**
   - Virginia Aguirre
   Palm Avenue Additional Assignment
   - Julie O’Neill
   Palm Avenue Additional Assignment

b. Classified Employment

i. **AVID Tutors**
   - Suevana Ayala
   Thomas Jefferson Additional Assignment
   - Noemi Gomez
   Thomas Jefferson Additional Assignment
   - Leticia Lamas
   Thomas Jefferson Additional Assignment

ii. **Coaches - Sports**
   - Virginia Horton
   Thomas Jefferson Additional Assignment - 7th Girls Basketball
   - Taide Montes
   Thomas Jefferson Rehire - 8th Boys Basketball
   - Travis Morgan
   Thomas Jefferson Additional Assignment - 7th Boys Basketball

iii. **Food Service Manager**
   - Valerie Juarez
   Teresa Burke Change in Assignment - Former F.S. Assistant

iv. **Food Service Technicians**
   - Nicholas Hussey
   6 hrs - Food Service Change in Assignment - Former Substitute
   - Jorge Perez
   2 hrs - Food Service Change in Assignment - Former Substitute

v. **Student Monitor**
   - Liliana Verdoza
   John L. Prueitt Change in Assignment - Former Substitute

vi. **Substitutes - Classified**
   - Ernestina Gonzalez
   All Sites New Hire
   - Karla Rivera
   All Sites New Hire

vii. **Resignations**
   - Linda Davis
   M.O.T. Bus Driver 5.5 hrs
   - Jordan DelaRosa
   All Sites Classified Substitute
   - Luke Malone
   All Sites Classified Substitute

Motion: Sanchez Second: Reding Ayes: 5 Noes: 0

Mr. Richers asked to amend the personnel report to exempt b-4 of the classified employment section before voting on the rest of the Personnel Report, per the board’s request. The board agreed to vote on the rest of the personnel report. Mr. Richers read the names of the new hires on the report.

2. Approval of Consent Agenda items:
a. Minutes from the October, 2015 Regular Board Meeting
b. October mid- and end-of-month payroll for $2,062,077.09
c. Commercial warrants, batches #21 through #28 for $1,053,599.06
d. Donations
e. College Credit Units

Motion: Poggi Second: Sanchez Ayes: 5 Noes: 0

3. Approval of $9,000 Payment to the Kern County Superintendent of Schools to Assist New Administrators Cover the Cost of Tier II Administrative Credential

Motion: Sanchez Second: Fernandez Ayes: 5 Noes: 0

Mr. Richers reported that administrators new to their positions are required to begin a Tier II program to complete their administrative credential, and since these programs expenses increased, it is recommended that the district continue to pay $3,000 each toward the cost of participation for the three candidates.

4. Approval of the Motion to Ratify Settlement Agreement in the Matter of the KCSOS Verified Petition for Writ of Mandate and Complaint for Declaratory Relief and Breach of Contract against the Wasco SA Filed on June 29, 2015 (KCSC Case No. BCV 15-100357 NFT)

Motion: Sanchez Second: Fernandez Ayes: 5 Noes: 0

Mr. Richers reported that the Kern County Successor Agency neglected to set aside state money owed to school districts. He explained that the Kern County Superintendent of Schools had reached a settlement to have the Wasco SA make payments to satisfy the past due debt owed to the Wasco Union Elementary School District.

5. Approval of Contract with Ordiz-Melby Architects, Inc.

Motion: Poggi Second: Sanchez Ayes: 5 Noes: 0

Mr. Richers reported that the district awarded Ordiz-Melby Architects, Inc. the contract for the new elementary school and the alternative school. This contract approves the outline of the payments for those designs. Mr. Reding asked why the district was hiring so many architects. Mr. Richers explained that each company had its own expertise in certain project types.

6. Approval of Contract with TETER LLP, Architects

Motion: Reding Second: Sanchez Ayes: 5 Noes: 0

Mr. Richers reported that TETER LLP, Architects was awarded the contract for the Maintenance, Operations and Transportation design at Teresa Burke Elementary. They were also given the contract for the design of the office and classrooms for the current site of the M.O.T. buildings.

7. Approval of Contract with Klassen Corporation, Architects

Motion: Sanchez Second: Fernandez Ayes: 5 Noes: 0

Mr. Richers said that Klassen Corporation, Architects was awarded the contract for the Palm Avenue Elementary School design for a gym to enable the conversion to a middle school. Klassen will also design the Palm Avenue office restructuring for a middle school.

8. Approval of Piggyback Bids Regarding Shade Structures

Motion: Sanchez Second: Reding Ayes: 5 Noes: 0

Mr. Richers reported that by piggybacking bids with other school districts, the district can keep cost down in items and services like the purchase and installation of the shade structure for Palm Avenue Elementary School and eventually our other schools as well. The structures will measure 30x80 and will be able to withstand high winds.

9. Approval of Bid to Purchase 5 Nissan Leaf Vehicles from Nissan of Bakersfield

Motion: Poggi Second: Sanchez Ayes: 5 Noes: 0

Mr. Richers reported that the Wasco Elementary School District was awarded two separate grants that will cover the full cost of purchasing five electric vehicles. The vehicles will be used by the nurses, the migrant department, phycologists, administrators and district personnel. He added that by doing so the district will save in mileage and stipend costs, as well as aid the environment.

10. Approval of Provisional Internship Permit Request for Marcus L. Ballard, 6th Grade Teacher at Teresa Burke Elementary School

Motion: Poggi Second: Sanchez Ayes: 5 Noes: 0
Mr. Richers commented that Mr. Ballard is a former student and welcomed him back to our district. He added that Mr. Ballard was in the process of completing his requirements for his credential, and in order to employ him, we needed to complete a provisional internship permit for 2015-2016.

11. Approval of Updated Psychologist Intern Job Description
   Motion: Reding  Second: Fernandez  Ayes: 5  Noes: 0
Mr. Richers explained that the Psychologist Intern Job Description needed to be updated to be in compliance with the required job qualifications.

12. Approval of Conference Request to Out-of-State WebSmart National Training
   Motion: Fernandez  Second: Reding  Ayes: 5  Noes: 0
Mr. Richers explained that this was a yearly conference and that it is required for someone to attend once a year in order to be updated with the new laws. Since it’s an out of state conference, board approval is necessary.

13. Approval of Sale, Recycling and Disposal of Obsolete Equipment
   Motion: Sanchez  Second: Pogi  Ayes: 5  Noes: 0

14. Approval of Revisions to Board Policies and Administrative Regulations:
   a. Amended Policies and Administrative Regulations
      i. BP 0410 – Nondiscrimination in District Programs and Activities
      ii. AR 5121 – Grades/Evaluation Of Student Achievement
      iii. BP 5125 – Student Records
      iv. BP/AR 6173 – Education For Homeless Children
   b. New Board Policies and Administrative Regulations
      i. E 6173 – Education for Homeless Children
   c. Minor Revisions of Board Policies and Administrative Regulations
      i. BP 3550 – Food Service/Child Nutrition Program
      ii. BP 5121 – Grades/Evaluation of Student Achievement
      iii. AR 5125.1 – Release of Directory Information
      iv. AR 5145.3 – Nondiscrimination/Harassment
      v. AR 5145.7 – Sexual Harassment
      vi. BB 9223 – Filling Vacancies
   Motion: Sanchez  Second: Reding  Ayes: 5  Noes: 0

Information Items
1. Revisions to Board Policies and Administrative Regulations:
   a. Amended Policies and Administrative Regulations
      i. BP/AR 3270 – Sale and disposal of Books, Equipment and Supplies
      ii. AR 3311 – Bids
      iii. AR 3512 – Equipment
      iv. AR 4112.23 – Special Education Staff
      v. AR 4119.11/4219.11/4319.11 – Sexual Harassment
      vi. BP/AR 4154/4254/4354 – Health and Welfare Benefits
      vii. AR 5112.2 – Exclusions from Attendance
      viii. BP/AR 5141.31 - Immunizations
   b. Minor Revisions of Board Policies and Administrative Regulation
      i. BP 0200 – Goals for the School District
      ii. AR 0420.4 – Charter School Authorization
      iii. AR 0460 – Local Control and Accountability Plan
      iv. BP 0500 – Accountability
      v. BP/AR 3100 – Budget
      vi. AR 4161.11/4261.11/4361.11 – Industrial Accident/Illness Leave
      vii. AR 6145.2 – Athletic Competition
      viii. BP 6151 – Class Size
ix. AR 6158 – Independent Study
x. BP 6170.1 – Transitional Kindergarten

2. LEA Plan: Monitor/Review Report (written)
4. Wasco Junior Women’s Club Correspondence (written)
5. Current Fund Balance (written)
6. Current Enrollment (written)
7. November’s Menu (written)

F. SUPERINTENDENT’S REPORT – Mr. Richers asked the board to consider and support in December the School Board Resolution, “Kindergarten through Community College Public Education Facilities Bond Act of 2016”. Mr. Richers reported on the Thomas Jefferson Middle School’s graduation status. After reading some of the percentages he congratulated the students and teaching staff for all the improvements done across the board. Mr. Richers then commended the History Day projects. He congratulated the history department and its students for having the best History Day projects thus far. Mr. Richers went on to report on student discipline, by stating that the number of referrals being issued was way down. He also reported that the district was up 22 students from this time last year. Lastly, he mentioned we had the property for our new school in escrow.

G. ITEMS FROM THE BOARD – Mr. Sanchez commended everyone for working together to make this district great. Mr. Fernandez commented that Mr. Richers plans were falling into place and encouraged him to continue going with his plans. Ms. Poggi congratulated all district staff, everyone from the classified, certificated or administration for a job well done. Mr. Rueda thanked Mr. Sam Torres, Principal for Karl Clemens Elementary School for inviting veterans to the school’s veteran assembly, and for giving veterans the opportunity to speak to students. Mr. Rueda hopes that some of the other schools will have a similar program next year honoring our veterans, and they too invite veterans to attend. Mr. Rueda also commented on the success of the movie nights held at Palm Avenue and JLP and hopes the other schools can get on board for next year. Mrs. Chairez, John L. Prueitt Principal commented that over 1200 people attended their movie night. Therefore, these events are well attended and at no cost to the schools or the district.

H. ADJOURNMENT - Time: P.M.
   Motion: Sanchez    Second: Reding    Ayes: 5    Noes: 0

NEXT REGULAR MEETING: Tuesday, December 15, 2015
6:00 p.m. - Closed Session
6:30 p.m. - Open Session

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Secretary/Superintendent      Clerk of the Board