WASCO UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES

ADOPTED MINUTES

December 10, 2013

5:30 p.m. Closed Session
6:30 p.m. Open Session

A. CALL TO ORDER
   1. Roll Call

   Board Members Present: Richard Reding, President; Dr. Jim Forrest, Clerk; Ernie Sanchez and
   Danny Rueda

   Board Members Absent: Marty Jones

   Others present: Dr. Carl Olsen, Interim District Superintendent; Kelly Richers, Incoming
   Superintendent; Susan Andreas-Berval, Assistant Superintendent and Karen Evans, Chief Business Officer

B. CLOSED SESSION
   1. Personnel - Public employee discipline, dismissal, release, resignation, appointment, and other employment
   matters.
      a. Certificated Employment
         i. Academic Coach
         ii. Counselor (K-6)
         iii. Science Fair Coordinator
      b. Classified Employment
         i. After School Activity Leader
         ii. Instructional Aide
         iii. School Secretary
         iv. Substitutes
         v. Retirement
         vi. Resignation
      c. Certificated Administration (other than compensation)
         i. Assistant Superintendent
         ii. Resignation
   2. Pupil Personnel
      a. Suspension List
      b. Expulsions
         i. 1314-01
   3. Conference with legal counsel on existing litigation pursuant to Government Code section 54956.9 paragraph (1)
      subdivision (d): one (1) case
         a. Ocampo vs. Wasco Union School District

Enter closed session: Time: 5:30 P.M.
Motion: Second: Ayes: 4 Noes: 0 Absent: 1

Return to open session: Time: 6:33 P.M.
Motion: Second: Ayes: 4 Noes: 0 Absent: 1

Flag Salute – Mary Vaughan

C. REPORT OF ACTION TAKEN ON CLOSED SESSION MATTERS (Government Code §54957.1)
   1. Personnel: Public employee employment, appointment, evaluation, resignation, discipline, dismissal, release,
   and other employment matters
Dr. Olsen reported that the board approved the personnel report with a 4 ayes, 0 noes and 1 absence vote. He stated that the district would be transitioning into a two Assistant Superintendent structure and summarized the division of labor. He reported that Brad Maberry had been appointed as the incoming additional Assistant Superintendent for Student Services.

Dr. Olsen reported that the expulsion agreement for case #1314-01 was approved.

### a. Certificated Employment

#### i. Academic Coach

<table>
<thead>
<tr>
<th>Position</th>
<th>Current Position</th>
<th>New Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Melinda Churchwell</td>
<td>Teresa Burke</td>
<td>Change of Position</td>
</tr>
<tr>
<td>Angela Devin</td>
<td>Palm Avenue</td>
<td>Change of Position</td>
</tr>
</tbody>
</table>

#### ii. Counselor (K-6)

<table>
<thead>
<tr>
<th>Position</th>
<th>Current Position</th>
<th>New Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patricia Torres</td>
<td>Elementary Sites</td>
<td>Change of Position</td>
</tr>
</tbody>
</table>

#### iii. Science Fair Coordinator

<table>
<thead>
<tr>
<th>Position</th>
<th>Current Position</th>
<th>New Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shannon Harris</td>
<td>Thomas Jefferson</td>
<td>Additional Assignment</td>
</tr>
<tr>
<td>Denise Hamlin</td>
<td>Teresa Burke</td>
<td>Additional Assignment</td>
</tr>
<tr>
<td>Deana Linstead</td>
<td>John L. Prueitt</td>
<td>Additional Assignment</td>
</tr>
<tr>
<td>Magda Elena Martin</td>
<td>Palm Avenue</td>
<td>Additional Assignment</td>
</tr>
</tbody>
</table>

### b. Classified Employment

#### i. After School Activity Leader

<table>
<thead>
<tr>
<th>Position</th>
<th>Current Position</th>
<th>New Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jennifer Munoz</td>
<td>Thomas Jefferson</td>
<td>Change of Position</td>
</tr>
<tr>
<td>Josua Carla Sagun</td>
<td>Teresa Burke</td>
<td>New Hire</td>
</tr>
<tr>
<td>Alejandra Pelayo</td>
<td>Thomas Jefferson</td>
<td>New Hire</td>
</tr>
</tbody>
</table>

#### ii. Instructional Aide - SDC

<table>
<thead>
<tr>
<th>Position</th>
<th>Current Position</th>
<th>New Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Virginia A. Horton</td>
<td>John L. Prueitt</td>
<td>Change of Position</td>
</tr>
</tbody>
</table>

#### iii. School Secretary

<table>
<thead>
<tr>
<th>Position</th>
<th>Current Position</th>
<th>New Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stacy Cash-Rios</td>
<td>Thomas Jefferson</td>
<td>Change of Position</td>
</tr>
</tbody>
</table>

#### iv. Classified Substitutes

<table>
<thead>
<tr>
<th>Position</th>
<th>Current Position</th>
<th>New Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suevana Ayala</td>
<td>Classified Substitute</td>
<td>All Sites</td>
</tr>
<tr>
<td>Kassie Guerra</td>
<td>Classified Substitute</td>
<td>All Sites</td>
</tr>
</tbody>
</table>

#### v. Retirement

<table>
<thead>
<tr>
<th>Position</th>
<th>Current Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clara Acosta</td>
<td>Student Monitor</td>
</tr>
</tbody>
</table>

#### vi. Resignation

<table>
<thead>
<tr>
<th>Position</th>
<th>Current Position</th>
<th>New Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Erica Guerra</td>
<td>Food Service Manager</td>
<td>Palm Ave.</td>
</tr>
<tr>
<td>Kassie Guerra</td>
<td>Student Monitor</td>
<td>Thomas Jefferson</td>
</tr>
<tr>
<td>Patricia McClay</td>
<td>ASES Leader</td>
<td>Thomas Jefferson</td>
</tr>
</tbody>
</table>

### c. Certificated Administrators

#### i. Assistant Superintendent

<table>
<thead>
<tr>
<th>Position</th>
<th>Current Position</th>
<th>New Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brad Maberry</td>
<td>Assistant Superintendent</td>
<td>Change in Position</td>
</tr>
</tbody>
</table>

#### ii. Resignation

<table>
<thead>
<tr>
<th>Position</th>
<th>Current Position</th>
<th>New Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrea Gebhardt</td>
<td>Assistant Principal</td>
<td>Karl F. Clemens</td>
</tr>
</tbody>
</table>
2. Pupil Personnel
   a. Expulsions
      i. 1314-01

D. ANNUAL ORGANIZATION
1. Election of Ernie Sanchez as Board President
   Motion: Forrest Second: Rueda Ayes: 4 Noes: 0 Absent: 1

2. Election of Danny Rueda as Board Clerk
   Motion: Sanchez Second: Reding Ayes: 4 Noes: 0 Absent: 1

3. Election of Richard Reding as Trustee Representative and Dr. Jim Forrest as an Alternate
   Motion: Forrest Second: Rueda Ayes: 4 Noes: 0 Absent: 1

4. Designation of Kelly Richers, District Superintendent, as Board Secretary and Authorized Agent
   Motion: Forrest Second: Rueda Ayes: 4 Noes: 0 Absent: 1

5. Designation of Warrant Signing Authority to Kelly Richers, District Superintendent, Susan Andreas-Bervel, Assistant Superintendent, and Brad Maberry, Assistant Superintendent
   Motion: Sanchez Second: Rueda Ayes: 4 Noes: 0 Absent: 1

6. Designation of time and place of regular Board meetings as the second Tuesday of each month at 6:30 p.m. in the Wasco Union Elementary School District Office Board Room.
   Motion: Rueda Second: Forrest Ayes: 4 Noes: 0 Absent: 1

E. NON-AGENDA ITEMS FROM THE PUBLIC

Rosalinda Chairez addressed the board in honor of Dr. Carl Olsen. She commended his leadership and accomplishments as the Interim Superintendent. As a token of gratitude, she presented Dr. Olsen with a gift certificate from the Wasco Elementary Teacher’s Association and a certificate of gratitude made by her classroom students.

Jose Rios addressed the board as a WUHSD employee. He commented that he has been employed with WUHSD for the last ten years and has noticed an improvement in the incoming freshmen’s behavior and attitude towards education. He informed the board that whoever has been in charge over the last two years has been doing a great job. He asked the board to please keep working with the high school.

F. NEW BUSINESS

Action Items:
1. Approval of Consent Agenda items:
   a. Minutes from the November 12, 2013 Regular Board Meeting
   b. November mid- and end-of-month payroll for $2,109,219.14
   c. Commercial warrants, batches #21 through #25 for $478,562.44
   d. Amended Outreach Liaison Job Description
   e. Donation(s)
   Motion: Reding Second: Rueda Ayes: 4 Noes: 0 Absent: 1

2. Approval of Ratification of Contracts of Employment: Brad Maberry, Assistant Superintendent
   Motion: Rueda Second: Reding Ayes: 4 Noes: 0 Absent: 1

3. Approval of Contract with Kern County Superintendent of Schools for Mentoring/Consultant Services with Dr. Carl Olsen
   Motion: Forrest Second: Rueda Ayes: 4 Noes: 0 Absent: 1

4. Approval of Contract with Kern County Superintendent of Schools for Supplemental Educational Services
   Motion: Rueda Second: Reding Ayes: 4 Noes: 0 Absent: 1
5. Approval of First Interim Financial Report and Budget Revisions:
   Motion: Rueda Second: Forrest  Ayes: 4  Noes: 0  Absent: 1

Karen Evans presented an overview of the first official revision of the adopted budget. Her report included actual data through October 31, 2013. She notified the board that there will be a second interim report in the future. Karen highlighted the state education budget and the purpose of the new Local Control Funding Formula (LCFF) and defined the driving factors of the new LCFF. She provided the board with an overview of the current year budget assumptions and projections and informed the board that moving forward the district must make their projections based on the new LCFF. Karen reviewed the various grants that are part of the district’s revenue and discussed the percentages they make up within the funding. She highlighted 2013-14 expenditures and informed the board that at this time there is a lot of unknown with the new formula and she is presenting a very conservative budget. She recommended the board approve a positive certification of the first interim financial report for 2013-14.

Dr. Forrest inquired about the significant difference presented in books and supplies as the district has been meeting their requirements under Williams. Karen stated the additional purchases included all of the new technology that students require for the new common core state standards.

6. Approval of Resolution 1314-08: Impound Local Tax Revenues
   Motion: Forrest Second: Reding  Ayes: 4  Noes: 0  Absent: 1

Dr. Olsen reported that the district has about $73,000 in property tax revenues in dispute with the County Assessor’s Office. Karen Evans recommended the district impound the money.

7. Approval of Sale, Recycling and Disposal of Obsolete Equipment
   Motion: Rueda Second: Reding  Ayes: 4  Noes: 0  Absent: 1

8. Approval of Single Plan for Student Achievement:
   a. John L. Prueitt
   b. Karl F. Clemens
   c. Palm Avenue
   d. Teresa Burke
   e. Thomas Jefferson Middle School
   Motion: Rueda Second: Forrest  Ayes: 4  Noes: 0  Absent: 1

Dr. Olsen reported that these plans that must be revised annually.

9. Approval of Revisions to Board Policies and Administrative Regulations:
   a. Amended Policies and Administrative Regulations
      i. BP 0450 – Comprehensive Safety Plan
      ii. AR 0450 – Comprehensive Safety Plan
      iii. AR 1340 – Access to District Records
      iv. BP 2121 – Superintendent’s Contract
      v. BP 3110 – Transfer of Funds
      vi. BP 3260 – Fees and Charges
      vii. AR 3260 – Fees and Charges
      viii. AR 3314 – Payment for Goods and Services
      ix. AR 3541.1 – Transportation for School Related Trips
      x. BP 3553 – Free and Reduced Price Meals
      xi. AR 4117.11/4317.11 – Preretirement Part Time Employment
      xii. BP 4140/4240/4340 – Bargaining Units
      xiii. AR 4217.3 – Layoff/Rehire
      xiv. AR 5111.1 – District Residency
      xv. AR 5111.12 – Residency Based on Parent/Guardian Employment
      xvi. BP 5113 – Absences and Excuses
      xvii. AR 5113 – Absences and Excuses
      xviii. AR 5125 – Student Records
xix. AR 5125.1 – Release of Directory Information  
xx. BP 5131.7 – Weapons and Dangerous Instruments  
xxi. AR 5131.7 – Weapons and Dangerous Instruments  
xxii. BP 5141.21 – Administering Medication and Monitoring Health Conditions  
xxiii. AR 5141.21 – Administering Medication and Monitoring Health Conditions  
xxiv. BP 5144.1 – Suspension and Expulsion/Due Process  
xxv. AR 5144.1 – Suspension and Expulsion/Due Process  
xxvi. AR 5144.2 – Suspension and Expulsion/Due Process (Students with Disabilities)  
xxvii. BP 6143 – Courses of Study  
xxviii. AR 6143 – Courses of Study  
xxix. BP 6145.2 – Athletic Competition  
xxx. AR 6145.2 – Athletic Competition  
xxxi. BP 6161.1 – Selection and Evaluation of Instructional Materials  
xxii. AR 6161.1 – Selection and Evaluation of Instructional Materials  
xxiii. AR 6162.51 – Standardized Testing and Reporting Program  
xxiv. AR 6173.1 – Education for Foster Youth  
xxv. BB 9223 – Filling Vacancies  
xxvi. BB 9320 – Meetings and Notices  
b. New Policies and Administrative Regulations  
i. BP 3513.1 – Cellular Phone Reimbursement  
c. Deleted Policies and Administrative Regulations  
i. AR 5111.13 – Residency for Homeless Children  
Motion: Sanchez Second: Reding Ayes: 4 Noes: 0 Absent: 1  

Dr. Forrest asked if these would be going for approval next month. Dr. Olsen clarified by stating these are up for action as they were presented as an information item at the November board meeting.

Information Items  
1. Revisions to Board Policies and Administrative Regulations: (action item at January board meeting)  
a. Amended Policies and Administrative Regulations  
i. BP 0500 – Accountability  
ii. BP 3100 – Budget  
iii. AR 3100 – Budget  
iv. BP 3110 – Transfer of Funds  
b. New Policies and Administrative Regulations  
i. BP 0460 – Local Control and Accountability Plan  
ii. AR 0460 – Local Control and Accountability Plan  
2. Annual Williams Quarterly Report (written) – Dr. Olsen noted that the only area the district had to correct was a textbook deficiency of one third grade textbook. He reported that the issue was resolved and the district is currently in compliance.  
3. Current Fund Balance (written)  
4. Current Enrollment (written) – Dr. Olsen reported that the enrollment has leveled off; however, it still remains higher than it was at this time last year. Dr. Forrest inquired about the issues with districts of choice. Dr. Olsen reported that he and the incoming Superintendent, Kelly Richers, held a meeting with the superintendents of other districts and all are in agreement and understand the regulations in place.  
5. December Menu (written)  

G. SUPERINTENDENT’S REPORT – Dr. Olsen informed the board that there is an invitation for a workshop on ethics and conflict of interest workshop. He appreciated the opportunity to be in Wasco and stated that he has had a good experience as the Interim Superintendent. Dr. Olsen commended the staff of Wasco Union School District. He expressed gratitude to the board for allowing him to have the opportunity to serve as the Interim Superintendent of the district.  

Dr. Olsen reported on the absence of Board Member, Marty Jones. He was not present due to a medical condition and his return was unknown at this time.
H. ITEMS FROM THE BOARD – The board members expressed their gratitude to Dr. Olsen for his service as the Interim Superintendent and commended him on his leadership. They expressed much satisfaction with the work he has done for the district during his service time.

I. ADJOURNMENT - Time: 7:38 P.M.
Motion: Rueda Second: Reding Ayes: 4 Noes: 0 Absent: 1

NEXT REGULAR MEETING: Tuesday, January 14, 2014
5:30 p.m. - Closed Session
6:30 p.m. - Open Session

__________________________________________
Secretary/Superintendent

__________________________________________
Clerk of the Board