WASCO UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES

Adopted Minutes

October 14, 2014

6:00 p.m. Closed Session
District Office Board Room
6:30 p.m. Open Session

A. CALL TO ORDER
1. Roll Call

Board Members Present: Ernie Sanchez, President; Danny Rueda, Clerk; Richard Reding, Member; Gilberto Reyna, Member; Dr. Jim Forrest, Member

Others present: Kelly Richers, District Superintendent; David Bowling, Assistant Superintendent of Curriculum & Instruction; Brad Maberry, Assistant Superintendent of Student Services; Karen Evans, Chief Business Officer

2. CLOSED SESSION ITEMS FROM THE PUBLIC

B. CLOSED SESSION

1. Personnel - Public employee discipline, dismissal, release, resignation, appointment, and other employment matters.
   a. Certificated Employment
      i. Academic Liaisons
      ii. Teacher – English
      iii. Teachers – Extended Day
      iv. Teachers – Saturday School
      v. Intern Mentors
      vi. Science Fair Coordinator K-8
      vii. Science Fair Coaches K-8
      viii. Site Technology Coordinators
   b. Classified Employment
      i. After School Activity Leaders
      ii. Food Service Assistants
      iii. Outreach Liaison
      iv. Classified Substitutes
      v. Short Term Mobility Assistant
      vi. Resignations
   c. Confidential/Management Employment
      i. Human Resources Specialist
      ii. Resignation

2. Pupil Personnel
   a. Suspension List
   b. Expulsion #1415-01

3. Superintendent Goals/District Goals

Enter closed session: Time: 6:00 P.M.
C. PRESENTATIONS

Mr. Ashu Jain, Senior Manager for OpTerra Energy Services spoke on Proposition 39 and how it allows districts to use funding to determine energy needs. Through a power point presentation he explained how OpTerra Energy Services would determine possible savings in areas such as lighting, solar, HVAC, water, computer power usage and energy management systems. Mr. Jain said the school district can reduce energy spent by 45%. He added that their company would be paid only if the suggested implementations actually took place.

2. Presentation: Technology Survey by Mr. David Bowling.
Mr. David Bowling, Assistant Superintendent of Curriculum and Instruction presented a Power Point on the history of methods of communication. He reported on the outcome of the Parent Survey he sent out to determine the extent of home internet use or other services that may improve our communication to parents. The results on the use of technology, per the survey were much higher than expected! Therefore, he suggested using technology methods more suited to communicate with parents.

D. NON-AGENDA ITEMS FROM THE PUBLIC – Mrs. Patricia Torres, Wasco Elementary School Counselor extended an invitation to our Board members to form an impartial panel of judges to judge the Banner Contest during Red Ribbon Week, a national recognition drug prevention program to prevent children from falling into drugs, alcohol and tobacco use.

E. NEW BUSINESS

Action Items:

1. Approval of the REPORT OF ACTION TAKEN IN CLOSED SESSION -- Personnel: Public employee employment, appointment, evaluation, resignation, discipline, dismissal, release, and other employment matters.

A. Personnel

a. Certificated Employment

i. Academic Liaisons
   Carolina Grant
   Helen Medrano

ii. Teacher – English
   Ismael Corrales

iii. Teachers – Extended Day
   Stephen Bowles
   Anthony Botts
   Dora Crane
   Naomi Grontkowski
   Jennifer Grundt
   Marissa Juarez
   Hiram Lopez
   Miguel Raya
   Ruth Robledo
   Dacia Salgado-Cobian
   Nelisa Vega
   Bonnie Wiley-Cohen

iv. Teachers – Saturday School
   Lisa Izumi
   Jeanette Ramirez

   Palm Avenue  Palm Avenue  Additional Assignment
   Palm Avenue  Additional Assignment
   Thomas Jefferson  New Hire
   Additional Assignment
   Additional Assignment
   Additional Assignment
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   Additional Assignment

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v. Intern Mentors
- Clara Acosta: Thomas Jefferson
- Keara Fierro: John L. Prueitt

vi. Science Fair Coordinator K-8
- Shannnon Harris: Thomas Jefferson

vii. Science Fair Coaches K-8
- Jennifer Grundt: Karl F. Clemens
- Denise Hamlin: Teresa Burke
- Shannnon Harris: Thomas Jefferson
- Deana Linstead: John L. Prueitt

viii. Site Technology Coordinators
- Patrick Acosta: John L. Prueitt
- Teri Acosta: Karl F. Clemens
- Anthony Botts: Teresa Burke
- Melissa Bradex: Palm Avenue
- Jesus Esquibel: Thomas Jefferson

b. Classified Employment

i. After School Activity Leaders
- Marc-Anthony Nava: Thomas Jefferson
- Suevana Ayala: Palm Avenue

ii. Food Service Assistants
- Keyonna Gray: Food Services
- Angelica Torres: Food Services

iii. Outreach Liaison
- Anabelle Cazares: Thomas Jefferson

iv. Classified Substitutes
- Randy Dunlap: Classified Substitute
- Oscar Flores: Classified Substitute
- Isamar Velasquez: Classified Substitute

v. Short Term Mobility Assistant
- Angelica Hernandez: John L. Prueitt

vi. Resignations
- Noemi Gomez: Thomas Jefferson
- Isamar Velasquez: Karl F. Clemens

C. Confidential/Management Employment

i. Human Resources Specialist
- Michelle Marquez: District Office

ii. Resignation
- Biridiana Rios: District Office

b. Expulsion #1415-01

Motion: Rueda  Second: Forrest  Ayes: 5  Noes: 0

3. Approval of Layoff Resolution #1415-4

Motion: Rueda  Second: Reding  Ayes: 5  Noes: 0

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Mr. Richers reported how the Day Care was not producing enough funds to keep the program running. Therefore, the district will provide the same services in each school under the ASES umbrella.

4. **Approval of Provisional Internship Permit Request for Ismael Corrales**
   
   **Motion:** Rueda  
   **Second:** Reyna  
   **Ayes:** 5  
   **Noes:** 0

5. **Approval of Revisions to the District Office Clerk’s Job Description/Salary**
   
   **Motion:** Rueda  
   **Second:** Forrest  
   **Ayes:** 4  
   **Noes:** 1

6. **Approval of an Agreement Between the Wasco Union Elementary School District and OPTERRA Energy Services**
   
   **Motion:** Reyna  
   **Second:** Reding  
   **Ayes:** 5  
   **Noes:** 0

7. **Approval of Tech-Time Communications, Inc. as the District’s Sole Source for Intrusion and Fire Alarm Systems**
   
   **Motion:** Rueda  
   **Second:** Reding  
   **Ayes:** 5  
   **Noes:** 0

8. **Approval of Purchasing Items Utilizing U.S. Communities, CMAS and WSCA-NASPO Contracts**
   
   **Motion:** Reding  
   **Second:** Sanchez  
   **Ayes:** 5  
   **Noes:** 0

Mr. Reyna wanted to know if local businesses were allowed to bid as well. Mrs. Karen Evans, Chief Business Officer explained that these bids were for large items such as furniture and equipment. By purchasing these items through these organizations, the District is not required to perform its own bidding. Mrs. Evans added that we are allowed to piggyback with another school district if need be.

9. **Approval of Agreement with The Leadership and Learning Center for Common Core Curriculum and Implementation**
   
   **Motion:** Reyna  
   **Second:** Rueda  
   **Ayes:** 5  
   **Noes:** 0

Mr. Richers reported that The Leadership and Learning replaced PIVOT, and it provides two-day training to four elementary academic coaches. In turn these trained coaches will be able to train others within our District on applying Common Core State Standards to instructional practices during the school year. This provides the District with the opportunity to be self-sufficient in the creation of lessons and assessments centered on Common Core State Standards.

10. **Approval of Supplemental Education Services (SES) Tutoring Providers**
    
    **Motion:** Rueda  
    **Second:** Reyna  
    **Ayes:** 5  
    **Noes:** 0

Mr. Richers reported that schools identified as Program Improvement are required under NCLB to use 20% of their Title I allocation to provide supplemental educational services to students. These SES providers must be selected from the State approved list.

11. **Approval of John L. Prueitt Elementary School Pretzel Rods Fund Raiser**
    
    **Motion:** Reyna  
    **Second:** Forrest  
    **Ayes:** 5  
    **Noes:** 0

12. **Approval of Karl F. Clemens’ Elementary School Pretzel Rods Fund Raiser**
    
    **Motion:** Rueda  
    **Second:** Reyna  
    **Ayes:** 5  
    **Noes:** 0

13. **Approval of Sale, Recycling and Disposal of Obsolete Items**
    
    **Motion:** Forrest  
    **Second:** Reding  
    **Ayes:** 5  
    **Noes:** 0

14. **Approval of Revisions to Board Policies and Administrative Regulations:**
    
    a. Amended Policies and Administrative Regulations
       
      i. **AR 0420.4 – Charter School Authorization**
      ii. **BP/AR 3551 – Food Service Operations/Cafeteria Fund**
      iii. **AR 3554 – Other Food Sales**
      iv. **BP 4111/4211/4311 – Recruitment and Selection**
      v. **BP 4131 – Staff Development**
      vi. **BP 4231 – Staff Development**
      vii. **BP 4331 – Staff Development**
      viii. **BP 6142.6 – Visual and Performing Arts Education**
      ix. **BP 6142.91 – Reading/Language Arts Instruction**
      x. **BP 6162.51 – State Academic Achievement Tests**
      xi. **BP 6164.2 – Guidance/Counseling Services**
      xii. **BP 6173.1 – Education for Foster Youth**
b. New Board Policies and Administrative Regulations
   i. BP/E 0420.41 – Charter School Oversight
   ii. BP 0420.43 – Charter School Revocation
   iii. BP 2210 – Administrative Discretion Regarding Board Policy

c. Deleted Board Policies and Administrative Regulations
   i. BP 3111 – Deferred Maintenance Funds
   ii. AR 4131 – Staff Development
   iii. AR 4231 – Staff Development
   iv. AR 4331 – Staff Development
   v. AR 5148.1 – Child Care Services for Parenting Students
   vi. AR 6142.91 – Reading/Language Arts Instruction
   vii. AR 6164.2 – Guidance/Counseling Services

Motion: Rueda Second: Reding Ayes: 5 Noes: 0

Information Items

1. Revisions to Board Policies and Administrative Regulations: (action item at November board meeting)
   a. Amended Policies and Administrative Regulations
      i. AR 1312.4 – Williams Uniform Complaint Procedures
      ii. E(1)/E(2) 1312.4 – Williams Uniform Complaint Procedures
      iii. BP 1330 – Use of School Facilities
      iv. BP 4112.2 – Certification
      v. BP/AR 4112.21 – Interns
      vi. BP/AR 4115 – Evaluation/Supervision
      vii. BP 4117.3 – Personnel Reduction
      viii. BP 4315 – Evaluation/Supervision
      ix. E 4319.21 – Professional Standards
      x. BP 5147 – Dropout Prevention
      xi. E(1) 9323.2 – Actions by the Board
   b. New Board Policies and Administrative Regulations
      i. AR 4112.2 – Certification
      ii. AR 4131.1 – Teacher Support and Guidance
      iii. AR 4112.42/4212.42/4312.42 – Drug and Alcohol Testing for School Bus Drivers
   c. Minor Revisions of Board Policies and Administrative Regulations
      i. AR 3554 – Other Food Sales
      ii. BP 6142.94 – History-Social Science Instruction
      iii. AR 6159.4 – Behavioral Interventions for Special Education Students
      iv. BB 9223 – Filling Vacancies
      v. BB 9230 – Orientation
   d. Deleted Board Policies and Administrative Regulations
      i. BP 4131.1 Teacher Support and Guidance
      ii. BP/AR 4138 – Mentor Teachers
      iii. BP/AR 4139 – Peer Assistance and Review
      iv. BP 4315.1 – Staff Evaluating Teachers
      v. BP 5149 – At-Risk Students

2. Classified Student Mobility Assistant Job Description
3. Administration Reports for Community Facilities District No. 2007-1A
4. Administration Reports for Community Facilities District No. 2007-1B
5. Administration Reports for Community Facilities District No. 2007-2
6. Current Fund Balance (written)
7. Current Enrollment (written)
8. October’s Menu
F. SUPERINTENDENT’S REPORT – Mr. Richers shared with the Board a copy of the chart that showed parents’ communication preferences. His second handout sheet was of the lab room in the technology building that was being considered to make into the district board room. He reported that the room was 1100 square feet as opposed to the present board room which is a lot smaller at 545 square feet. The room will be able to hold more than 50 people comfortably. The third sheet Mr. Richers shared with the Board had to do with the District’s enrollment up 65 students over last years at this time. He reported that the new property being considered for a new school was being looked into to make sure there were no problems with the airport, pipelines, soil testing and such to move forward with the project. Mr. Richers reported that the Annual Organizational elections were to take place on December 9, 2014’s board meeting. He also reminded everyone that the next regular board meeting had been moved to Thursday, November 13, 2014 because Veterans’ Day falls on the 11th of November. Mr. Richers invited the Board to attend the CSBA Annual Education Conference December 14 through December 16, 2014, and/or the Trustee’s Dinner October 27, 2014.

G. ITEMS FROM THE BOARD – Dr. Forrest asked Mr. Bowling if he had statistical information from other school districts and their parent’s technology use. Mr. Bowling explained that even socioeconomically the percentages vary from 60% to 80%, but felt fairly comfortable with the statistical analysis. Mr. Reyna was concerned that the survey reflected the student’s accessibility to the internet and not the parents. Mr. Bowling explained that he felt comfortable saying parents are using the technology as well as the kids since most companies offer family plans. Dr. Forrest invited the audience to a Board candidate forum taking place Thursday, October 16 in the Wasco Senior Women’s Club building located on 1601 7th Street; the forum for the High School Board will begin at 6:00 p.m. and the Elementary School Board forum will be at 7:30 p.m.

H. ADJOURNMENT - Time: 8:10 p.m.

NEXT REGULAR MEETING: Thursday, November 13, 2014
6:00 p.m. - Closed Session
6:30 p.m. - Open Session