WASCO UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES

Adopted Minutes

November 13, 2014

Regular Meeting

6:00 p.m.  Closed Session
6:30 p.m.  Open Session

District Office Board Room

A.  CALL TO ORDER

1.  Roll Call

   Board Members Present:  Ernie Sanchez, President; Danny Rueda, Clerk; Richard Reding, Member; Gilberto Reyna, Member; Dr. Jim Forrest, Member

   Others present: Kelly Richers, District Superintendent; David Bowling, Assistant Superintendent of Curriculum & Instruction; Brad Maberry, Assistant Superintendent of Student Services; Karen Evans, Chief Business Officer

2.  CLOSED SESSION ITEMS FROM THE PUBLIC - None

B.  CLOSED SESSION

   1.  Personnel - Public employee discipline, dismissal, release, resignation, appointment, and other employment matters.

      a.  Certificated Employment

          i.  Coach – Sports

      b.  Classified Employment

          i.  Classified Substitute

          ii.  Coach – Sports

          iii. Psychologist Intern

          iv.  Student Mobility Assistant

          v.  Student Monitor – Opportunity Class-Short Term Assignment

          vi.  Student Monitor

          vii. Retirement

          viii. Resignations

      c.  Confidential/Management Employment

          i.  District Office Clerk

   2.  Pupil Personnel

      a.  Suspensions

   3.  Superintendent Goals/District Goals

Enter closed session:  Time:  6:00  P.M.
Motion: Reyna  Second: Reding  Ayes: 5  Noes: 0
Return to open session:  Time:  6:30  P.M.
Motion: Forrest  Second: Reyna  Ayes: 5  Noes: 0

Flag Salute – Forrest

C.  NON-AGENDA ITEMS FROM THE PUBLIC - None

D.  NEW BUSINESS
Action Items:
1. Approval of the REPORT OF ACTION TAKEN IN CLOSED SESSION -- Personnel: Public employee employment, appointment, evaluation, resignation, discipline, dismissal, release, and other employment matters.

Personnel

a. Certificated Employment
   i. **Coach - Sports**
      - Anthony Botts: Wrestling Coach (4-6 grade)  Additional Assignment
      - Careylyn Elfstrom: Girls Soccer  Additional Assignment
      - Jesus Esquivel: Wrestling Coach (7-8 grade)  Additional Assignment

b. Classified Employment
   i. **Classified Substitute**
      - Analilia Gonzalez: All Site  New Hire
   ii. **Coach - Sports**
      - Gabrielle Dominguez: Girls Basketball  New Hire
      - Alvaro Rodriguez: Boys Soccer  New Hire
   iii. **Psychologist Intern**
      - Danielle Escobar: Psychology Department  New Hire
   iv. **Student Mobility Assistant**
      - Azalea Anguiano: John L. Prueitt  Additional Assignment
   v. **Student Monitor – Opportunity Class – Short Term Assignment**
      - Karina Angelino: Thomas Jefferson  Former Assignment – Student Monitor
   vi. **Student Monitor**
      - Marc Anthony Nava: Thomas Jefferson  Additional Assignment
   vii. **Retirement**
      - Emily Romo: John L. Prueitt  School Secretary
   viii. **Resignations**
      - Haley Campbell: Teresa Burke  After School Activity Leader
      - Maria Jaime: Migrant  Migrant Outreach Aide
      - Alejandra Pelayo: Thomas Jefferson  Special Edu. Instructional Aide
      - Brett Redd: Technology  Electronic Technician

c. Confidential/Management Employment
   i. **District Office Clerk**
      - Concepcion Saldivar: District Office  Former Assignment – School Secretary

The Board agreed to voting for positions A and B separately from the C-I position.

   Motion: Rueda  Second: Reding  Ayes: 5  Noes: 0  Abstentions: 1

The motion to approve the following position was:

c. Confidential/Management Employment
   i. **District Office Clerk**
      - Concepcion Saldivar: District Office  Former Assignment – School Secretary

   Motion: Rueda  Second: Reding  Ayes: 4  Noes: 0  Abstentions: 1

2. Approval of Consent Agenda items:
   a. Minutes from the October, 2014 Regular Board Meeting
   b. October mid- and end-of-month payroll for $1,945,836.07
   c. Commercial warrants, batches #18 through #22 for $542,239.71
   d. College Credit Units
   e. Donations

   Motion: Rueda  Second: Forrest  Ayes: 5  Noes: 0

3. Approval of Emily Romo's Request for Paid General Leave
   Motion: Rueda  Second: Reyna  Ayes: 5  Noes: 0

4. Approval of the Classified Student Mobility Assistant Job Description
   Motion: Reyna  Second: Forrest  Ayes: 5  Noes: 0
5. Approval of Resolution #1415-5 on Local Reserves Cap SB 858, Section 27/California Education Code 42127.01

Motion: Reyna  Second: Forrest  Ayes: 5  Noes: 0

Mr. Richers reported that the Local Reserves Cap SB 858 would require school district to spend their assigned and unassigned account balances down to no more than two to three times the minimum level of the statutory reserve. This will result in school districts throughout California having to spend down billions of dollars in their reserves and ending balances that could jeopardize their fiscal solvency. He added that many districts could not survive another downturn without fiscally responsible reserves. Resolution #1415-5 is asking legislature to alter/repeal the language contained in Section 27 of SB 858.

6. Approval of Resolution #1415-6 to File a Self-Reporting Form With the Securities and Exchange Commission (SEC)

Motion: Forrest  Second: Rueda  Ayes: 05  Noes: 0

Mr. Richers reported that Resolution #1415-6 authorizes him as Superintendent to file a self-reporting form with the Securities and Exchange Commission (SEC). Dr. Forrest wanted to know why the report showed that the district was out of compliance. Mrs. Evans explained that that had to do with a couple of our reports being turned in after the deadline, therefore considered not turned in because they were late. She continued by saying the under the Amnesty period that ends December 1st, we should not have to pay a fine, and having advisors now will eliminate us being late again.

7. Approval of the Contract With Infinity Communications and Consulting

Motion: Rueda  Second: Reyna  Ayes: 5  Noes: 0

Mr. Richers reported that E-rate funding rules and guidelines are ever changing and Infinity Communications and Consulting is always up to date and perform consulting and professional services for us. Infinity helps the District in applying for additional technology and equipment funding.

8. Approval of the Extension to Purchase Workstations, Laptops and Peripherals Utilizing the Los Angeles County Office of Education Piggyback Bid #12/13-1468

Motion: Rueda  Second: Reyna  Ayes: 5  Noes: 0

Mr. Reyna wanted to know if using the Piggyback was more cost efficient than searching and purchasing the technology equipment on our own. Mr. Richers explained that using the Piggyback was more cost efficient since technology was continually changing for compatibility and using the Piggyback over all specifications stayed the same, especially since we have a five year plan to replace computers.

9. Approval to Purchase School Bus(es) from Creative Bus Sales, Inc. Utilizing the South County Support Services Agency Piggyback Bid #14005

Motion: Forrest  Second: Reyna  Ayes: 5  Noes: 0

10. Approval of Submission of Quarterly Report on Williams Uniform Complaints

Motion: Rueda  Second: Reding  Ayes: 5  Noes: 0

11. Approval of Sale, Recycling and Disposal of Obsolete Items

Motion: Forrest  Second: Reyna  Ayes: 5  Noes: 0

Mr. Reyna asked if the Maintenance, Operations and Transportation department could provide the Board with the dollar amount of the items being obsoleted. Mr. Rob Sanchez, Director of M.O.T. agreed to provide this information.

12. Approval of the Wasco Union Elementary School Board Annual Organizational Meeting for December 9, 2014

Motion: Rueda  Second: Reding  Ayes: 5  Noes: 0

Mr. Richers invited Dr. Forrest and Mr. Reyna to attend the Board Meeting December 9th to receive a token of appreciation for their service as Board Members.

13. Approval of Revisions to Board Policies and Administrative Regulations:
   a. Amended Policies and Administrative Regulations
      i. AR 1312.4 – Williams Uniform Complaint Procedures
      ii. E(1)/E(2) 1312.4 – Williams Uniform Complaint Procedures
      iii. BP 1330 – Use of School Facilities
      iv. BP 4112.2 – Certification
      v. BP/AR 4112.21 – Interns
vi. BP/AR 4115 – Evaluation/Supervision
vii. BP 4117.3 – Personnel Reduction
viii. BP 4315 – Evaluation/Supervision
ix. E 4319.21 – Professional Standards
x. BP 5147 – Dropout Prevention
xi. E(1) 9323.2 – Actions by the Board

b. New Board Policies and Administrative Regulations
   i. AR 4112.2 – Certification
   ii. AR 4131.1 – Teacher Support and Guidance
   iii. AR 4112.42/4212.42/4312.42 – Drug and Alcohol Testing for School Bus Drivers

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Information Items
1. Revisions to Board Policies and Administrative Regulations: *(action item at December board meeting)*
   a. Amended Policies and Administrative Regulations
      i. BP 0420.1 – School-Based Program Coordination
      ii. BP/AR 1312.3 – Uniform Complaint Procedures
      iii. BP 3270 – Sale And Disposal Of Books, Equipment And Supplies
      iv. AR 3311 – Bids
      v. BP 3312 – Contracts
      vi. BP 3516 – Emergencies And Disaster Preparedness Plan
      vii. BP 3541.2 – Transportation For Students With Disabilities
      viii. AR 3542 – School Bus Drivers
      ix. BP 3554 – Other Food Sales
      x. BP 3555 – Nutrition Program Compliance
      xi. BP 4020 – Drug And Alcohol-Free Workplace
      xii. BP 4040 – Employee Use Of Technology
      xiii. BP 4112.42/4212.42/4312.42 – Drug And Alcohol Testing For School Bus Drivers
      xiv. AR 4113 – Assignment
      xv. BP/AR 4119.11/4219.11/4319.11 – Sexual Harassment
      xvi. BP 4136/4236/4336 – Nonschool Employment
      xvii. BP 4156.2/4256.2/4356.2 – Awards And Recognition
      xviii. AR 4161.1/4361.1 – Personal Illness/Injury Leave
      xix. AR 4161.11/4261.11/4361.11 – Industrial Accident/Illness Leave
      xx. AR 4161.9/4261.9/4361.9 – Catastrophic Leave Program
      xxi. AR 4200 – Classified Personnel
      xxii. BP 4216 – Probationary/Permanent Status
      xxiii. AR 4218 – Dismissal/Suspension/Disciplinary Action
      xxiv. AR 4261.1 – Personal Illness/Injury Leave
      xxv. BP/AR 5020 – Parent Rights And Responsibilities

Motion: Forrest Second: Reyna  Ayes: 5  Noes: 0
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E. SUPERINTENDENT’S REPORT – Mr. Richers reported that Mr. Maberry and the school principals had met to work on the Safety Plan which would be ready for first read by January’s board meeting and ready for approval by February’s board meeting. Mr. Richers, using a Power Point Presentation showed the location of the new school site located on Central Avenue and Gromer Avenue. He reported getting a fair market value appraisal report on the land and planned in making an offer. Mr. Richers handed the Board an invitation to our first district wide Christmas party. He also handed them an invitation to the College and Career Fair for Thomas Jefferson Middle School. Mr. Richers reported that negotiations had started to build a parking lot at John L. Prueitt, which would include outlets for electric cars. These outlets would be through State grants, therefore the electric outlets should be at a very low cost or at no cost to the district.

F. ITEMS FROM THE BOARD – Mr. Reyna thanked everyone for the opportunity of serving on the District Board, and added he was impressed with the district’s teachers and how they worked having their students’ best interests in mind. Mr. Reyna encouraged the teachers to continue teaching our students to be productive members of our society. Mr. Reding thanked Dr. Forrest for all his contributions to the Board and hoped he would make himself available should they need guidance. Dr. Forrest reported serving in the district since 1963, first as a principal at all the schools, then as Superintendent for the district. He added being a board member was a completely different experience compared to all the other positions he served in. Dr. Forrest went on to say we are very lucky to have Mr. Richers as Superintendent. Not only is Mr. Richers a
Superintendent who cares for kids, he is also fair, and gets along with the staff. He continued by thanking the Superintendent, the voters and the staff for the opportunity to serve on the Board.

G. RETURN TO CLOSED SESSION – Time: 7:31 P.M.
   Motion: Reding  Second: Reyna  Ayes: 5  Noes: 0
   No action items to discuss.

H. ADJOURNMENT OF CLOSED SESSION – 7:55 P.M.
   Motion: Rueda  Second: Reding  Ayes: 5  Noes: 0

I. ADJOURNMENT - Time: 7:31 P.M.

NEXT REGULAR MEETING:  Tuesday, December 9, 2014
                        6:00 p.m. - Closed Session
                        6:30 p.m. - Open Session

_____________________________________   _____________________
Secretary/Superintendent                                                                 Clerk of the Board