WASCO UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES

ADOPTED MINUTES

January 10, 2017
Regular Meeting
6:00 p.m. Closed Session
6:30 p.m. Open Session

A. CALL TO ORDER
1. Roll Call
   Board Members Present: Richard Reding, President; James A. Forrest, Clerk;
   Ernie Sanchez, Member; Luis Fernandez, Anna Poggi, Member;
   Others present: Kelly Richers, District Superintendent; David Bowling, Assistant Superintendent of Curriculum & Instruction; Brad Maberry, Assistant Superintendent of Student Services; and Karen Evans, Chief Business Officer

2. CLOSED SESSION ITEMS FROM THE PUBLIC – None

B. CLOSED SESSION
1. Personnel – Public employee employment, appointment, evaluation, resignation, discipline, dismissal, release, and other employment matters.
   a. Certificated Employment
   b. Classified Employment
2. Pupil Personnel
   a. Suspensions

Enter closed session: Time: 6:00 P.M.
Motion: Sanchez Second: Poggi Ayes: 5 Noes: 0
Return to open session: Time: 6:30 P.M.
Motion: Poggi Second: Sanchez Ayes: 5 Noes: 0

Flag Salute – Richers

C. PUBLIC HEARING
1. School Facilities Annual Accounting for FY 2015-2016

D. PRESENTATIONS
1. AVID Presentation by Mr. Tim Arnold, Thomas Jefferson Middle School Academic Coach
   Mr. Arnold explained how the AVID College Readiness program prepares students to be college ready and be independent learners. He reported that AVID has been a great influence in improving student test scores. A couple of AVID students, Ingrid Gonzalez, and Alejandra Birrueta reported, in English and Spanish, how the AVID program has helped them improve their academic grades. A third student, Jennifer Luna, said how the program had helped her in Math and thanked the teachers and counselors for all their help. She also appreciated the field trips to the different colleges/universities.
2. Oral Language Presentations: First presenter Natalia Crane with, “The Misadventures of Max Crumbly: Locker Hero”. Second presenter Talitha Arellano with, “Don’t Forget to Wait for Me” Natalia Crane was awesome in her presentation of, “The Misadventures of Max Crumbly: Locker Hero”. Talitha was just as great with her presentation of, “Don't Forget to Wait for Me”.

E. NON-AGENDA ITEMS FROM THE PUBLIC – None
F. NEW BUSINESS

Action Items:

1. Approval of the REPORT OF ACTION TAKEN IN CLOSED SESSION -- Personnel: Public employee employment, appointment, evaluation, resignation, discipline, dismissal, release, and other employment matters.

PERSONNEL

a. Certified Employment
   i. Teacher (2016/2017)
      Brittney N. Sanchez Karl F. Clemens Teacher – 4th grade

   ii. Teachers – Extended Day
      Patrick Acosta John L. Prueitt Additional Assignment
      Teri Acosta John L. Prueitt Additional Assignment
      Lydia J. Albert John L. Prueitt Additional Assignment
      Korinna Campbell John L. Prueitt Additional Assignment
      Raquel Cantu John L. Prueitt Additional Assignment
      Lorena Cozad John L. Prueitt Additional Assignment
      Sonia Leyva John L. Prueitt Additional Assignment
      Deana Linstead John L. Prueitt Additional Assignment
      Rafaela Lopez John L. Prueitt Additional Assignment
      Christiana Rossi John L. Prueitt Additional Assignment
      Keara Ryan-Fierro John L. Prueitt Additional Assignment
      Katie Van Sloten Vargas John L. Prueitt Additional Assignment
      Theodore Wilson John L. Prueitt Additional Assignment

   iii. Resignation
      Wayne L. Spence Palm Avenue Teacher – 5th grade

   a. Classified Employment
   iv. Resignations
      Maria Perez M.O.T./Karl F. Clemens Bus Driver–5.5 hours/Custodian–2.5 hours
      Cynthia Sabala John L. Prueitt Student Monitor – 2.65 hours
      Jenica Willis Health Services Licensed Vocational Nurse – 6 hours

Motion: Sanchez Second: Poggi Ayes: 5 Noes: 0

Mr. Richers read the name of the new hire.

2. Approval of Consent Agenda items:
   a. Minutes from the December 13, 2016 Regular Board Meeting
   b. December mid- and end-of-month payroll for $2,181,121.78
   c. Commercial warrants, batches #44 through #50 for $1,193,752.64
   d. Donations

Motion: Forrest Second: Sanchez Ayes: 5 Noes: 0

3. Approval of the 2015-2016 Financial Audit Report

Motion: Sanchez Second: Sanchez Ayes: 5 Noes: 0

Mr. Richers explained why there were two deficiencies noted in the report. The first, which is the segregation of duties, of student fund handling was due to a limited number of employees involved in the funds, but at the moment it is not cost effective to increase the number of employees. The second deficiency had to do with not meeting the current expense of education percentage requirements for expenditure for payment of salaries of classroom teachers. The District was granted an exemption by the Kern County Superintendent of Schools for this deficiency.

4. Approval of Resolution 1617-09 – Annual Accounting for School Facilities Fees

Motion: Sanchez Second: Fernandez Ayes: 5 Noes: 0

Mrs. Evans reported that annually the District must make an accounting of the developer fees collected and this year there were fees for 93 homes.

5. Approval of Resolution 1617-10 – Impoundment of Local Tax Revenues to Anticipate Pending Claims and/or Litigation

Motion: Sanchez Second: Poggi Ayes: 5 Noes: 0
Mr. Richers reported that the District has to review annually their anticipated contingent tax liability and the resolution authorizes the Auditor-Controller to impound local tax revenues.

6. Approval of Resolution 1617-11 for the Board of Trustees to Authorize the Issuance and Sale of School Bonds, Received From the Election of 2016, Series 2017A-1 in the Aggregate Principal Amount Not to Exceed $5,000,000
   Motion: Sanchez  Second: Fernandez  Ayes: 5  Noes: 0

Mr. Richers, referring to Resolutions 1617-11 and 1617-12 reported that the District was ready to initiate the sale of the bonds to get started on or construction projects. The initial sale is not to exceed $5,000,000 for each bond, per Bond Law.

7. Approval of Resolution 1617-12 for the Board of Trustees to Authorized the Issuance and Sale of School Bonds, Received From the Election of 2016, Series 2017A-2 in the Aggregate Principal Amount Not to Exceed $5,000,000
   Motion: Sanchez  Second: Fernandez  Ayes: 5  Noes: 0

8. Approval of Provisional Internship Permit Request for Kaitlyn Smith, 5th Grade at Palm Avenue Elementary School
   Motion: Sanchez  Second: Fernandez  Ayes: 5  Noes: 0

Mr. Richers explained that Ms. Smith was in the process of completing her requirements for her credential, and in order to employ her for the 2016-2017 school year, the district needs to complete a provisional internship permit.

9. Approval of Variable Term Waiver Request for Kyli Jernagan, Kindergarten at Palm Avenue Elementary School
   Motion: Sanchez  Second: Fernandez  Ayes: 5  Noes: 0

Mr. Richers explained that Ms. Jernagan is completing her requirements for her credential and in order to employ her for the 2016-2017 school year, the district has to complete a waiver request.

10. Approval of Policy #BP 3470 – Debt Issuance and Management
    Motion: Sanchez  Second: Fernandez  Ayes: 5  Noes: 0

Mr. Richers reported that the district was prepared to proceed with the resolutions to sell the two bonds, and cannot proceed until this policy is approved. Therefore, and because of time constraints and the new laws in effect that impact the issuance of debt and management of debt by a public entity the board is being asked to review and vote to approve policy BP 3470 tonight.

11. Approval of the Single Plan for Student Achievement for:
    a. Thomas Jefferson Middle School
       Motion: Sanchez  Second: Fernandez  Ayes: 5  Noes: 0

12. Approval of Sale, Recycling and Disposal of Obsolete Equipment and Library Books
    Motion: Poggi  Second: Fernandez  Ayes: 5  Noes: 0

13. Approval of Revisions to Board Policies and Administrative Regulations
    a. Amended Policies and Administrative Regulations
       i. AR 4251 – Employee Compensation
       ii. BB 9321.1 – Closed Session Actions And Reports
       Motion: Sanchez  Second: Fernandez  Ayes: 5  Noes: 0

Information Items
1. Single Plan for Student Achievement (first read)
   a. John L. Prueitt Elementary School
   b. Karl F. Clemens Elementary School
   c. Palm Avenue Elementary School
   d. Teresa Burke Elementary School

2. Comprehensive School Safety Plan (first read)
   a. John L. Prueitt Elementary School
   b. Karl F. Clemens Elementary School
   c. Palm Avenue Elementary School
   d. Teresa Burke Elementary School
e. Thomas Jefferson Middle School

3. Quarterly Report on Williams Uniform Complaints, Period: October 1-December 31, 2016 (written)
5. Current Fund Balance (written)
6. Current Enrollment (written)
7. January’s Student Menu (written)

G. SUPERINTENDENT’S REPORT – Mr. Richers reported on the parking log construction project for John L. Prueitt School. The project’s ribbon cutting will take place on January 31, 2017 at 10:00 a.m. Everyone is invited to attend.

H. ITEMS FROM THE BOARD – All five board members welcomed everyone back from winter break and thanked everyone for their hard work in making our district the best it can be. Ms. Poggi commented on how well the schools, District, and the Regional Oral Language programs went. Mr. Richers thanked Ms. Pemberton and her staff for hosting both the District and Regional Oral Language Festivals. Dr. Forrest reported on the Karl F. Clemens’ Community Reading Program and how much he enjoyed reading with the little ones. He asked Mr. Arellano if he could share the results of the data collected each quarter showing the students’ reading growth.

I. ADJOURNMENT - Time: 7:24 P.M.
   Motion: Sanchez          Second: Fernandez    Ayes: 5    Noes: 0

NEXT REGULAR MEETING: Wednesday, February 15, 2017
6:00 p.m. – Closed Session
6:30 p.m. – Open Session

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Secretary/Superintendent               Clerk of the Board