WASCO UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES
ADOPTED MINUTES

October 8, 2013

Regular Meeting

5:30 p.m.  Closed Session
6:30 p.m.  Open Session

District Office Board Room

A. CALL TO ORDER
   1. Roll Call

   Board Members Present: Richard Reding, President; Dr. Jim Forrest, Clerk; Ernie Sanchez and
   Marty Jones

   Board Members Absent: Danny Rueda

   Others present: Dr. Carl Olsen, Interim District Superintendent; Susan Andreas-Bervel,
   Assistant Superintendent and Karen Evans, Chief Business Officer

B. CLOSED SESSION
   1. Personnel - Public employee discipline, dismissal, release, resignation, appointment, and other employment
      matters.
      a. Certificated Employment
         i. Multiple Subjects Teacher
         ii. Special Education Teacher
         iii. Academic Liaison
         iv. Appointment of BTSA Support Provider
         v. Migrant Saturday School
         vi. Letters of Resignation
      b. Classified Employment
         i. After School Activity Leader
         ii. Day Care Aide
         iii. Food Service Assistants
         iv. Student Monitor
         v. Letters of Retirement
         vi. Letters of Resignation
      c. Certificated Administration
         i. Public Employment (Superintendent Position)

   2. Pupil Personnel
      a. Suspension List

   Enter closed session: Time: 5:30 P.M.
   Motion: Sanchez Second: Jones  Ayes: 4  Noes: 0  Absent: 1

   Return to open session: Time: 6:36 P.M.
   Motion: Sanchez Second: Jones  Ayes: 4  Noes: 0  Absent: 1

   Flag Salute – Ernie Sanchez

C. REPORT OF ACTION TAKEN ON CLOSED SESSION MATTERS (Government Code §54957.1)
   1. Personnel: Public employee employment, appointment, evaluation, resignation, discipline, dismissal, release,
      and other employment matters.

   Dr. Olsen reported that the personnel report was approved under a 4 Ayes, 0 Noes, 1 Absent vote.
a. Certificated Employment

i. **Multiple Subjects Teacher**
   David J. Hong
   2nd grade
   Teresa Burke
   New Hire

ii. **Special Education Teacher**
    Evelina Martinez
    1st – 3rd grade
    John L. Prueitt
    New Hire

iii. **Academic Liaison**
    Teri Acosta
    Karl F. Clemens
    Additional Assignment

iv. **BTSA Support Provider**
    Patricia Torres
    District
    Additional Assignment

v. **Migrant Saturday School**
    Deana Linstead
    Karl F. Clemens
    Additional Assignment

vi. **Resignation**
    Tara Rojas
    Academic Liaison (Karl F. Clemens)
    Additional Assignment

b. Classified Employment

i. **After School Activity Leader**
   Patricia McClay
   Thomas Jefferson
   New Hire

ii. **Day Care Aide**
    Amanda Rodriguez
    Day Care
    Re-hire

iii. **Food Service Assistant**
    Valerie Juarez
    2.5 hours
    Change in Assignment
    Laura Martinez
    4.5 hours
    Change in Assignment
    Diane Rubio
    4.0 hours
    New Hire
    Dina Simpkins
    6.0 hours
    Change in Assignment
    Leticia Velasquez
    4.0 hours
    Change in Assignment
    Ashley Wright
    5.5 hours
    Change in Assignment

iv. **Student Monitor**
    Rebecca Davidson
    Palm Avenue
    Change in Assignment

v. **Retirement**
    Maria L. Gonzales
    Food Service Assistant
    Food Service

vi. **Resignation**
    Melody Anderson
    Student Monitor
    Thomas Jefferson
    Jonathan Ballard
    After School Activity Leader
    Thomas Jefferson

D. HEARINGS AND PRESENTATIONS

1. Hearing: Sufficiency of Instructional Materials for the 2013-14 School Year: No comments were received.
2. Presentations: Retirement Resolutions - Retirement resolutions and plaques were presented to Maria Medlock and Maria Gonzales.
3. Presentations: STAR Test Perfect Score Recipients - Awards were presented to students who obtained perfect scores on Mathematics and English-Language Arts portions of the STAR test. Awards were given to 16 students who scored a perfect score on the math portion and one student on the English-Language Arts portion.
4. Presentations: Migrant Close-Up – Flor Martinez and two students, Manuel Larios and Wendy Larios, presented on
their trip to Washington D.C. Ms. Martinez defined Migrant education and highlighted opportunities found in the Migrant program. She reported that five students were chosen to attend Washington D.C. during the 2012-13 academic school year. Manuel and Wendy shared one thing they learned and their favorite part of the trip.

E. NON-AGENDA ITEMS FROM THE PUBLIC

Valerie Reynolds addressed the board as a concerned parent. Mrs. Reynolds reported on her son’s experience at Karl F. Clemens and she commended the school site and staff on their ability to accommodate special education students. She stated a number of concerns she had about the SDC program moving to John L. Prueitt school and how this transition after the school year had begun was handled with parents of students in the program. She stated she looks forward to hearing from the district so they may resolve this matter.

Brett Redd addressed the board regarding board policy 4112.8. Brett Redd stated his opinion, that there are conflicts of interests in the MOT department based upon recent hiring decisions.

F. NEW BUSINESS

Action Items:

1. Approval of Consent Agenda items:
   a. Minutes from the September 10, 2013 Regular Board Meeting
   b. September mid- and end-of-month payroll for $1,979,243.23
   c. Commercial warrants, batches #10 through #14 for $499,276.03
   d. Date and Time of Annual Organizational Meeting: December 10, 2013 at 6:30 p.m.
   e. Disposal of Obsolete and Damaged Library Books
   f. Special Day Class Credential Waiver Request for Evelina F. Martinez
   g. College Credit Units
   h. Revisions to Administrative Secretary Job Description
   i. Donation(s)

   Motion: Sanchez Second: Jones Ayes: 4 Noes: 0 Absent: 1

2. Approval of Resolution Number #1314-05: Regarding Sufficiency of Textbooks and Instructional Materials

   Motion: Forrest Second: Sanchez Ayes: 4 Noes: 0 Absent: 1

Dr. Olsen reported that the district is required to have all of the instructional materials in place by the second month of instruction, however there are still twenty 3rd grade social science books in transition, scheduled to arrive on Thursday.

Information Items

1. Current Fund Balance (written)
2. Current Enrollment (written) – Dr. Olsen reported that the district has hired the appropriate staff to maintain district K-3 averages below goals. Enrollment appears to have leveled off.
3. Common Core State Standards Spending Plan Discussion (action item at November board meeting) – Dr. Olsen informed the board that there is a plan in place as part of the new common core procedure and a set amount of money has been received from the state to implement Common Core. He highlighted the three options on how to spend the money and that $693,000 must be spent in two years. Dr. Olsen stated that the district would like to move forward with the Leadership and Learning Center for training and implementation.

Susan Andreas-Bervel commented that the district has been in contact with Fruitvale and Rosedale school districts. Both districts are satisfied with Leadership and Learning Center. Leadership and Learning Center provides 22 days of training in language arts and 22 days in mathematics. The quality control provided by Leadership and Learning Center made for a successful curriculum planning time for Fruitvale and Rosedale and other Kern districts. Lamont and Arvin have similar demographics and have also utilized Leadership and Learning Center. This will allow the district to reach out to them regarding the district’s English Learners.

Regina Green, Thomas Jefferson Principal, informed the board that she was very impressed with the training manuals and information given to the teachers. She stated that this will give the district a capacity to continue. Dr. Olsen stated that it is important that the district build towards capacity. He reassured the board that the district will have much support from its surrounding because other districts have utilized the Leadership and Learning Center approach.
Dr. Forrest inquired about the contracts with Pivot Learning Partners. Dr. Olsen stated that the contracts the district has with Pivot Learning Partners are in place for the year. Pivot Learning Partners has been asked to re-shift their direction away from common core implementation.

4. Job Description for Interpreter/Translator (action item at November board meeting) – Dr. Olsen reported that a copy of the job description was given to CSEA’s representative Brett Redd. He informed the board that it would give the district an individual who would be trained and primarily used for Special Education and IEPs.

5. Revisions to Board Policies and Administrative Regulations: (action item at November board meeting)
   a. Amended Policies and Administrative Regulations
      i. BP 2210 – Administrative Discretion Regarding Board Policy
      ii. BP 3280 – Sale or Lease of District Owned Real Property
      iii. BP 3290 – Gifts, Grants and Bequests
      iv. AR 4112.2 – Certification
      v. AR 4112.22 – Staff Teaching Students of Limited English Proficiency
      vi. BP 5030 – Student Wellness
      vii. BP 5145.11 – Questioning and Apprehension by Law Enforcement
      viii. BP 5148 – Child Care and Development
      ix. AR 5148 – Child Care and Development
      x. BP 6111 – School Calendar
      xi. BP 7310 – Naming of Facility
   b. New Policies and Administrative Regulations
      i. BP 1113 – District and School Websites
      ii. AR 1113 – District and School Websites
      iii. BP 4033 – Lactation Accommodation
      iv. AR 5142.1 – Identification and Reporting of Missing Children

6. Quarterly Report on Williams Uniform Complaints (written) – No complaints were received.

7. October Menu

G. STAFF REPORTS - None

H. SUPERINTENDENT’S REPORT

Dr. Olsen reported that three buses the district was originally going to dispose of are now needed because of the early release that is due to begin next week. These buses will be brought back into service. Ernie Sanchez asked if we needed three additional bus drivers. It was noted that additional staffing was not necessary. Marty Jones inquired on the bus numbers and it was reported that bus 1, 4 and 7 will be brought back.

Dr. Olsen informed the board that Karen Evans has been obtaining quotes on a demographic analysis facility master plan. The last study that was done in the district was in 2004. He informed the board that they have received quotes from several different companies. The one they are intending to go with is Jack Schreder and Associates. Marty Jones wanted to know if they come on board with site selection. Dr. Olsen informed that he does not believe they do that, but they will review the district’s facilities and what projected growth in the city of Wasco looks like. The district will be requesting that Jack Schreder and Associates look at the district’s eligibility for state school construction and modernization funding. This will help the district move forward when a state bond opens up.

Dr. Forrest stated that the board is more interested in a new campus as opposed to modernizing one and crowding. Dr. Olsen stated that there are two pools of money: modernization and new campuses. He stated the district may qualify to be in both pools.

Mrs. Evans stated she believes Schrader will be very thorough based on the samples she has seen.

I. ITEMS FROM THE BOARD

Dr. Forrest reported that a board member has been absent due to a medical related condition. He also commented on the two non-agenda items from the public, stating that administration is aware of what is going on and will inform the board in regards to what will happen on those incidents.
Richard Reding stated the board will act on and take care of the issues presented.

J. ADJOURNMENT - Time: 7:45 P.M.

Motion: Sanchez  Second: Jones  Ayes: 4  Noes: 0  Absent: 1

NEXT REGULAR MEETING: Tuesday, November 12, 2013
5:30 p.m. - Closed Session
6:30 p.m. - Open Session

_____________________________________                           ____________________________________
Secretary/Superintendent                                      Clerk of the Board